

CHURCH CROOKHAM PARISH COUNCIL

Full Council Meeting

Init: _____

Minutes of the Full Council Meeting of the Church Crookham Parish Council

Date and Time: Monday 25th July 2022 from 7.45pm

Place: Acorn Hall, Church Crookham Community Centre

Present:

Councillors: Gareth Saunders (GSa) Chair, Bruce Bulgin (BB) Vice-Chair, John Ford (JF), Debbie Moss (DM), Alan Jones (AJ), Annette Whibley (AW), Peter Collings (PC).

Also: Claire Inglis (Clerk)

HCC Cllr Stephen Parker

PCSOs Sam Page and David Morris

There were 6 member(s) of the public present

Meeting commenced at 7.48pm

22/144	Apologies for absence Cllrs Burford and Thorne
22/145	To approve minutes of previous meetings To receive and approve as a correct record the minutes of the Full Council meeting held on 27th June 2022 It was resolved to approve the minutes of the Full Council held 27th June as a true record of the meeting Proposed GSa, Seconded PC, all in favour. To receive the minutes and accept recommendations of the following committee meetings and to return to committees any issues for reconsideration: Planning Committee Meetings - 27th June 2022 Finance and Policy Committee - 11th July 2022 It was resolved to approve the minutes of the above committee meetings Proposed BB, Seconded GSa, all in favour.
22/146	Dispensations To receive any written requests for disclosable pecuniary interest dispensations from members None received
22/147	Declaration of interest relating to any item on the agenda. None received

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22/148	Chairman's Announcements There were no Chair's announcements
22/149	Public session This is an opportunity for members of the public to bring matters relating to items on the agenda to the attention of the committee. HCC Cllr Parker's report was circulated. In addition, he reported that he is seeking traffic improvement measures on local roads to mitigate effects of the Crookham Park development. The S106 fund set aside for highway improvements still holds significant funds (> £2M) and Cllr Parker is hoping to earmark these for projects in Church Crookham. This is an ongoing discussion with cabinet members. It was confirmed that the improvements to Fleet station footway was from another fund with further improvements still required to make pedestrian access to the station safer. CCPC requested an update on cycle highway that was previously proposed and would welcome commitment to spending the S106 highway fund on local improvements to better the traffic flow within Church Crookham.
22/150	Local Police Update To receive an update on local policing issues Cllr Saunders welcomed PCSO Samantha Page and PCSO David Morris. PCSO Sam commented that as a parish Church Crookham is one of the lowest areas in terms of reporting crime. Please visit www.churchcrookham.org.uk website to see the June report provided. The recent spate of car thefts is being investigated and thought to be part of a larger network of organised crime. PCSOs confirmed that areas such as Peter Driver, Skate Park and Sainsburys Local on Crookham park are on their radar and regularly patrolled. In relation to concerns raised about the incidents of Anti-social behaviour in Fleet town centre the police are working with the local schools and councillors to identify the culprits. It was confirmed that there were no Neighbourhood policing teams available on that day and when this is the situation Response patrols would be on call, but their workload was such that they were called to more urgent situations. When questioned about an upward trend in ASB and other crimes, PCSOs commented that there are the usual seasonal fluctuations. The message remains to report crimes. https://www.police.uk/pu/contact-the-police/what-and-how-to-report/how-to-report/

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22/151	Athletics Club planning application To discuss and agree content of planning permission by Fleet and Church Crookham Athletics club documentation Since meeting held in June: June meeting - presentation of proposed Athletics club track planning document prior to submission. Arrival was on day of meeting, so Council did not have time to review in detail - but some concerns raised over nuances of wording, so meeting arranged to discuss. Zoom meeting held on Thursday 30th June and notes from the meeting are provided. Zoom meeting raised concerns from Athletics club of CCPC support for the project and have therefore submitted a discussion paper for July meeting. Discussion points included: 1) Need for clarity on clubs ability to remain at Peter Driver for the foreseeable as the location is key for storage of club equipment. It was agreed that there will be no immediate need to relocate as pavilion refurbishment timeline may be longer than initially hoped for and anticipated. Reassurance was provided that any relocation of storage facility from Peter Driver will be carefully managed between both parties. 2) The club wanted to understand what CCPC meant by the need for more effective consultation with residents. It was agreed that the club would provide a leaflet with visuals of what the building may look like in the setting with information about the planned building which could then be delivered to those most impacted in location and also to share across various media streams. Cllrs Ford and Whibley agreed to assist in the detail of the leaflet and ensuring reach to residents. 3) To understand how use of the comm centre car park may be used effectively to reduce impact on residents on club nights and comm centre users on those days/ evenings also. It was agreed that use of and terms of use would be established to facilitate club use of the athletics track for club nights once facility is open, so car park use is understood and managed for the future. CCPC made it clear that all club members (parents of) must at all times be considerate to the residents adjacent to the comm centre and open space in relation to member drop off and pick up times. 4) Access to the raised track area needs to be agreed to ensure that it is accessible, inclusive and appropriate. Emergency access is also key, and consideration will be given to the access route used by Kestrel with installation of a padlocked gate for emergency use only. CCPC and the club agreed what would constitute an effective planning submission with CCPC members happy to review the document prior to submission to Hart DC.
22/152	Outdoor Gym To approve works and quote for required repairs following annual inspection cycle Following receipt of the annual play park inspection reports a number of issues were identified at the outdoor gym. We have now received a quote for repairs from the installers to replace and seek approval for works to be booked. A total of £4,343 to come from Open Spaces Maintenance budget of £15.5k. It was resolved to approve the quote for repairs to the outdoor gym Proposed GSA, Seconded BB, all in favour. Agenda item for future discussion to consider use of Peter Driver facilities by businesses currently free of charge.

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22/153	Peter Driver Football Season Charging Rates To agree football pitch layout and charging rate for 2022/23 season In light of adult sized pitches not available for the 2022/23 season due to the pipeline works Facilities Officer has negotiated with Fleet Town Colts youth teams to organise smaller pitches for use during the season. FTC can utilise a 9-a-side pitch and 2 x 7-a-side pitches, which based on estimated space availability outside of SLP work zones should be viable. We currently have no pricing rates for these size pitches. Fleet Town Council pricing structure was compared, and it is worth noting that Fleet council adult sized pitch charges are higher than our current charge rates. CCPC prices have not changed for a number of years. Therefore, if pitch regeneration through a sports contractor is implemented there should be scope for price restructuring and some work to compare pitch standards/ sizes and prices in the locality will be required to ensure competitive rates are achieved whilst recognising the community nature of local clubs. It was resolved to agree the following price structure for the 2022/23 season FTC price for 9aside at £709 is more than we charge for full size, so prorate our current £550 is £450 for 2 hrs. alternate week, or 900 a week, £1800 for 4 hours each week. For the two 7aside pitches, while prorate would be £350 propose we match FTC at £227 for 2 hours, 454 for 4, thus £908 for each week. Two pitches so £1816, making their total cost £3616 (vs 3850 this season) for 3 pitches. 7/8 of which if only hired to end March is £3164. Proposed GSa, Seconded BB, all in favour. For 2023/24 - presuming that the remediation is carried out to a good standard - we should be looking to increase our pitch hire charges to a more reasonable rate.
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22/154	Southampton to London Pipeline To receive an update on the Pipeline project Cllrs DM and AJ along with Clerk and Facilities officer met at Peter Driver on Tuesday 19th July to discuss update on pipeline project. Met with Matt (Comms) and James (Land team). Revised date moving on site at PD was given as beginning September later confirmed by email that access will be created and area of works fenced off from beginning of last week of August. This will enable the marking of football pitches in advance of football season as above. Further to agreed charging rates for football pitch hire under 22_153 a meeting needs to be arranged with the lands team to negotiate the compensation for loss of revenue from our adult teams that are unable to play at PD this coming season. In addition to the agenda for this meeting a discussion about remediation works should be included. Seeking a proposal to renovate pitches at Peter Driver from contractor to improve levels and grass coverage. With a shorter season proposed to the youth teams (finish end March) this would allow contractor to get on to pitch rejuvenation early to facilitate a good season for 23/24 where it is hoped that previous customers may return. The SLP Lands team are open to a discussion about remediation carried out by a sports pitch contractor and to agree a contribution from them to cover the cost of remediations that they would have carried out. An item to budget for in 23/24 based on a proposal by contractor. In addition Clerk visited Area H at the top of Naishes Lane from the allotment site to discuss repair work required to existing pipeline adjacent to mature horse chestnut at that location. SLP to have tree surveyed in relation to root zone to assess whether tree will need to be removed to ensure no risk of failure after excavation of ground. Low risk work identified in recent CCPC tree surveys due to be completed before March 2023. Pipeline repair will be completed before this so CCPC to hold off on works to brace limbs of tree until outcome known. Will seek replacement of mature tree from pipeline team. Work continues along Naishes Lane ahead of schedule with a road closure in place, but diversion signs were being implemented on Tuesday. Work on SANG has commenced and it has been mentioned that remedial reparation work is being negotiated to be undertaken by Frontier Surrey with the Lands Team. Clerk asked for the "Investment program" into the SANG to remain as a discussion point to understand what plans will be followed through after completion of the new pipeline being laid. e.g., improve balancing pond capacity above CCPC owned land off Naishes to slow travel of water through site drainage system.
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22/155	Crookham Park Update To receive an update on Crookham Park issues Due to annual leave at CCPC and Taylor Wimpey there is not much to report. Kompan have been chased again for designs for a replacement option. Clerk will chase for update.
22/156	Quarterly bank reconciliations To receive confirmation that the previous quarters bank reconciliations have been examined by a council member who is not a signatory on any Council bank mandate It is confirmed that Councillor Whibley has reviewed the qly bank reconciliations
22/157	Treasury & Investment Policy To receive and approve updated Treasury and Investment Policy Following review of T&I policy by F&P committee the following changes are recommended for approval: • Removal of US\$ line from Investment Preferences table S106 funds: • Removal of “therefore S106 funds will be transferred on a quarterly basis retrospectively from S106 bank account to revenue bank account to cover that quarters actual S106 expenditure” • Addition of “an annual transfer, equivalent to that of the S106 budgeted expenditure is to be made from an S106 bank account to a revenue account to cover that expenditure”. It was resolved to approve the above changes to the Treasury & Investment Policy Proposed GSa, Seconded BB, all in favour.
22/158	Investment Quarterly Review To review the performance of the council’s investments Based on net asset valuation of 363.21p, the current mid-market valuation of the CCLA investment has increased to £1,003,600. Original investment was £900,000. Dividend for April to June confirmed to be £7,881.31.
22/159	Actual Vs Budget To receive the Actual vs Budget figures for quarter 1 Please refer to Finance & Policy minutes of 11th July 2022 for more detail and which narrates the quarterly financial position giving explanations. Headlines: S106 forecast out turn remains unchanged at this point in year as expenditure as expected so far this year Revenue budget improved by £10k which is as result of concessions and interest income improved from budget position and no requirement for Election budget of £7.5k

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22/160	Ear Marked Reserves To review Ear Marked Reserves held on 30th June 2022 The EMR report was received. The annual budgeted EMR movements have been made and in addition movements in the year to reflect expenditure made re ongoing projects e.g., Athletics track and Parish maps and quarterly S106 expenditure released from EMR.
22/161	Quotes To receive and approve quotes for works required No quotes requiring approval
22/162	To approve payment of accounts for July 2022 It was resolved to approve the payment of accounts for July 2022 Proposed DM, Seconded JF, all in favour.
	Clerks Report To receive Clerks report and approve any actions arising Athletic track update – the contractor Kestrel requires a good amount of rain to enable the final works to be completed. The ear marked reserve at the end of June is £43k - less monthly heras fence and maintenance for 2 more months (July/ Aug) and secondary drainage due will leave £18.9k. Contingency for any settlement to be topped up would be £10k but is not likely required thus potentially leaving £19k to make additional improvements. Cleaner accident - Our regular cleaner has suffered a significant injury whilst on another job. He will be out of action for a long while depending on his recovery. CCPC send him our best wishes for a full and speedy recovery. The business owner is covering in the meantime and is looking to recruit a replacement. He is closely liaising with Clerk on cover. Solar Panels – Maintenance checks were performed by South Facing on Thursday 21st July. Full report was circulated. • System is in good condition generally and operating well • Panels are in good condition - but need cleaning • Pigeons have nested under arrays on roofs 2 & 3 • Pigeons often nest on the cable connectors plugs & sockets. - failed plugs & sockets are the most common cause of performance issues & failures, mainly due to deterioration with exposure to pigeon dung from pigeon nests, as well as weather, age, damp conditions and bad workmanship during installation - Plugs and sockets can melt and fail but there is a risk of arcing that could cause fire. • Recommend installing pigeon guards, removing nests and replacing plugs & sockets on the return cables to avoid failures and ensure a longer working life for the system. • We also recommend that panel cleaning is delayed until the pigeon guards are installed to avoid doing it twice. It was resolved subject to resolution of query re scaffolding requirement to approve quote £1480

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	plus VAT to pigeon guard and replace all connector components on solar panels Proposed GSa, Seconded BB, all in favour. Tree work at Azalea – Resident adjacent to Azalea has now contacted CCPC to request works to tree but is wanting to do more than the TPO Decision permits. Having contacted Hart DC tree officer today for comment it is clear that work carried out by neighbour did not follow the correct procedure and the work was considered excessive. It was resolved that CCPC are not in a position to disagree with the TPO decision of the Hart Tree Officer and confirm approval of works only in accordance with the TPO decision. Proposed GSa, Seconded BB, all in favour.
22/164	To receive monthly safety reports Reports were circulated
22/165	External Bodies Committee reports To report on external bodies committee meetings attended and recommend any action required by the Parish Council No external committee reports
22/166	To agree dates of next meetings Hart DC planning committee 17th August 7.30pm CCPC Planning committee 15th August Next meetings follow in September 7.30pm CCPC Planning committee 12th September 7.30pm CCPC Planning committee 26th September followed by Full Council from 7.45pm 26th September

The meeting closed at 9.58pm

Signed:

Date: