

CHURCH CROOKHAM PARISH COUNCIL

Full Council Meeting

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Minutes of the Full Council Meeting of the Church Crookham Parish Council

Date and Time: Monday 28th November 2022 from 7.45pm

Place: Acorn Hall, Church Crookham Community Centre

Present:

Councillors: Gareth Saunders (GSa) Chair, Bruce Bulgin (BB) Vice-Chair, John Ford (JF), Debbie Moss (DM), Annette Whibley (AW), Peter Collings (PC), Nick Baskett (NB), Mike Thorne (MT), Alan Jones (AJ).

Also: Claire Inglis (Clerk)

HCC Cllr Stephen Parker

HDC Cllr Chris Axam

There were 0 member(s) of the public present

Meeting commenced at 7.45pm

22/216	Apologies for absence Apologies were received from Cllr Burford
22/217	To approve minutes of previous meetings To receive and approve as a correct record the minutes of the Full Council meeting held on 24th October 2022 It was resolved to approve the minutes of the Full Council held 26th September as a true record of the meeting Proposed GSa, Seconded JF, all in favour. To receive the minutes and accept recommendations of the following committee meetings and to return to committees any issues for reconsideration: Planning Committee Meetings - 24th October & 14th November It was resolved to approve the minutes of the planning committee meetings Proposed BB, Seconded GSa, all in favour.
22/218	Dispensations To receive any written requests for disclosable pecuniary interest dispensations from members None received
22/219	Declaration of interest relating to any item on the agenda. None received
22/220	Chairman's Announcements None Cllr Moss joined meeting at 19.52pm

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22/221	Public session This is an opportunity for members of the public to bring matters relating to items on the agenda to the attention of the committee. HCC Cllr Parker reported that following the opening of the new A287 roundabout that repairs will be implemented to roads that suffered damage as a result of the diversions used by motorists to include Dares Lane. There is also a need for ditch reinstatement at the junction of Dares Lane and the A287 to avoid the water run off at the point where the roundabout works meets the original highway. Sandy Lane road condition is to be repaired under Operation Resilience sometime in early 2023. Cllr Parker is due to attend the quarterly meeting with Hart DC to discuss these issues.
22/222	Grant Applications To receive and consider approval of grant applications and consider support of Fleet Phoenix Grant budget for year is £20,000: To date expenditure from this budget £10,767 relates to grants paid to Victim support £150, Challengers summer camps for disabled children & families £1,500, Lions of Fleet £110 Jubilee celebration transport, Fleet Phoenix £2,500 Open Door project, Minding the Garden £6,507 in support of staff costs to run mental health & physical wellbeing project, Fleet Xmas Lunch £200, Men's Shed £762 to create external work space. Application was received from: Rushmoor Healthy Living £1685.00 in support of staff and class running costs (Cardiac rehab and Seated Pilates) It was resolved to grant £1,685.00 to Rushmoor Healthy Living Proposed JF, Seconded GSa, all in favour. In addition to consider ongoing support for Fleet Phoenix. Following the grant request from Fleet Phoenix and their attendance at the October meeting CCPC considered a specific budget to support the work of Fleet Phoenix based on the lack of funding for Youth Work. Historically the Grant budget has been increased since 16/17 from £10k; 17/18 £15k; 18/19 £24.2k (included Basingstoke canal that year); to the current £20k since 19/20. Note 21/22 included additional £9.5k passing on HDC support grant to CCPC to the wider community. It was resolved to seek to support Fleet Phoenix through the parish council budget process whilst managing the impact of a precept increase Proposed GSa, Seconded MT, all in favour.
22/223	Quarterly bank reconciliations To receive confirmation of review of bank reconciliations To confirm that Cllr Nick Baskett reviewed the quarterly bank recs to end Sept 2022

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22/224	Audit To acknowledge outcome of external audit 2021/22 accounts and to receive report from the 2022/23 interim internal audit. It was reported that the 2021/22 External Audit concluded with a clean report with "no matters of concern" arising. On November 14th the interim internal audit took place. The covering letter from the internal auditor summarised "none of the Observations raised at this stage would give rise to a Negative response in the year end Internal Audit Report". In summary the observations relate to: General reserves - seeking to formalise the management of the general reserves by the council in a policy. Treasury & Investment Policy will be updated. Budget approval - seeking to make wording of budget, precept approval clearer in terms of Revenue budget and S106 budget. Wording will be made much clearer at the point of approval. It was resolved to: Acknowledge receipt of the External Audit Report for 2021/22 Acknowledge receipt of the Interim Internal Audit Report and approve the recommendations within for 2022/23. Proposed GSa, Seconded AW, all in favour.
22/225	Southampton to London Pipeline To receive an update on the pipeline project Cllrs Saunders, Baskett and Moss along with Clerk met member of Comms team at Peter Driver sports ground Monday 28th November to obtain update on the pipeline project through the parish. Peter Driver works likely to commence prior to Christmas and may be complete before Xmas shutdown. Currently working through Tweseldown towards Peter Driver. Pipeline project confirmed that a contractor has been appointed to remediate pitches post installation as there was misinformation that CCPC were proceeding with own appointed contractor. Whilst the scrape off of topsoil was not completed in a preferred manner (turf sod mixed in with spoil) assurances were given that the soil would be screened to remove turf, stone ensuring playable surface. Pipeline team also to seek costings on remaining parts of pitch to see if any enhancement can be provided or pipeline to absorb mobilisation costs of work and discuss maintenance costs with CCPC. Remediation not likely to take place before mid-Feb so discussions to continue here. Naishes Lane issues copied in by resident were addressed and Comms team will ensure that these will be investigated. Highways dept. will need to sign off the reinstatement works prior to the highway being handed back to them so there should be some reassurance that this will meet the required standards. There will also be a pre-entry comparison to ensure e.g. posts knocked down were in place prior to the works. Period to return to repair any defects to be confirmed. Liepzig Road has now reopened, and Kukri Gardens residents should now access their properties from Liepzig Road side of Naishes Lane. Barring any unmapped services underground the last stretch towards Wakefords Copse should be completed prior to Christmas. There may be additional depth digging entering Wakefords Copse depending on whether services are mapped correctly there in terms of depths. Traffic lights on Beacon Hill Road are likely to be removed by December 12th to be reinstated in January for works to continue towards Peter Driver site to link into pipeline laid there. Cllr Parker commented

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	that he would look to ensure that the Sandy Lane Operation resilience works would not be carried out at the same time to avoid additional disruption. Reinstatement of hedge to Thapa Close likely to take place in January or February and reseeded not until Spring but in meantime the area will be sprayed off to suppress weeds there. Enhancement works were also discussed in relation to balancing pond to hold water during rainfall events before releasing into local network and look to seek community project support following the project completion.
22/226	Crookham Park Update - including roads To receive notes from meeting held with Taylor Wimpey and HDC planning enforcement A Meeting to agree replacement for LEAP on Allamand/ Channer and location to amend planning application and confirm a "Deed of Variation" of the original S106 agreement to put aside the LEAP was held on 8th November Present: Cllrs Gareth Saunders, Debbie Moss & Peter Collings, Clerk Claire Inglis Jo Murphy Taylor Wimpey Via Zoom Maxine Lewis, Hart Planning Enforcement Reference planning application 21/00729/AMCON Kompan has provided a schematic depicting gym equipment to create a "warmup" zone to be provided as part of the formal open space to the rear of the community centre. Taylor Wimpey confirmed that the equivalent budget would cover 5 pieces of equipment. The working party recommended removal of the weights station as the remaining 5 pieces of equipment related more specifically to a "warmup" zone. CCPC also confirmed that the location should be adjacent to the basketball MUGA at the bottom of the running track slope, whilst leaving enough space for a possible club house for Fleet & Church Crookham Athletics club (subject to planning permission). Maxine Lewis confirmed that the planning application remains live and suggested submitting revised plans with all details on the amended information to include detailed spec of proposed equipment with manufacturers details. The Planning Officer will then reconsult and subject to the outcome of this indicate whether he is in a position to recommend approval. Deed of Variation – at the point that planning permission can be granted on a revised proposal a form will be sent to Taylor Wimpey to enact the deed. It was confirmed that the 4th party to the S106 (Secretary of State) will not be required to complete the deed. CCPC and TW solicitors should be put on alert to enact the deed. Jo Murphy confirmed that she would prepare the pack to submit to planning aiming for end of week to progress the issue now that relevant parties have information to move the matter along subject to planning timescales. Other Crookham Park ongoing adoption matters Drainage Adoptions Jo Murphy confirmed that she has now met the Thames Water engineer appointed to grant technical approval on the site drainage system and confirmed they are engaged in meaningful discussions to progress this issue. Thames Water will ultimately be responsible for Foul and Storm drainage. Hampshire County Council will be responsible for Gulley's and Links The drainage system across the site will be parcelled up and handed over in these smaller parcels. Some

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	areas will require liaising with Jo's counterpart at TW South Thames (Mike Paul) for the built-out part of the development under their region. Road Adoptions Cllr Collings raised road safety concerns in relation to buildouts/ traffic islands predominantly through Jubilee Drive, specifically missing bollards and signage. Jo Murphy agreed to expedite road issues where safety is a concern and where work remains incomplete will follow drainage system adoptions. It was confirmed that a contractor (Frontier Surrey) have been appointed to carry out civil works on Liepzig Road. Innervo have been appointed to resolve lighting defects. In relation to concerns over the condition of Naishes Lane following the pipeline works, Jo Murphy confirmed that there was a pre-condition survey carried out which will have provided a base point and this will be referred to, to confirm that the road condition is returned as per its original condition. It has been agreed to hold regular meetings to receive updates on adoption of drains and roads within development with road safety related items to be targeted sooner than adoption related rectifications e.g. reinstate bollards to traffic islands along Jubilee Drive. Since the meeting Jo Murphy sent revised planning documents re the revised equipped area (gym equipment adjacent to basketball MUGA) to enforcement officer. Response awaited from her to proceed but aiming to submit to planning officer w/c 28th November to progress the matter.
22/227	Sensory Garden Project Update To receive an update on the Sensory Garden Project Since last meeting: Mood board has been created and installed with feedback forms available Availability to access the mood board and comment has been advertised in the latest newsletter. Residents from Gurung Way will also be invited to comment, contacted through a letter before proceeding with project. Contractors have been invited to quote for groundworks - exploring access to materials from organisations Blacksmith has provided fence design Await feedback from residents before proceeding
22/228	Hart District Council Corporate Plan Consultation To decide whether to respond to Hart District Council Corporate Plan consultation and agree response It was agreed that a working party to include Cllr PC, GSa, NB, BB, AW and MT would seek to meet and draft a proposed consultation response for approval by the whole council prior to the consultation close date of 18th December.

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22/229	Staff Committee Meeting To approve recommendations of the Staff Committee meeting held 8th November Subject to Confidential minute. The following recommendations were approved Minute reference 07/22 Minutes 12/22 Policy update approval 13/22 Staffing arrangements 16/22 Staffing requirements 17/22 Salary review Proposed DM, Seconded MT, all in favour.
22/230	Quotes To receive and approve quotes for works required It was resolved To acknowledge: £156 Defib install electrical - Nash Electrics kindly given a reduced install price on basis of community asset £673 Mesh to support footpaths in allotment (previously approved) To approve: £457 EDPM surface repair to preschool outside play area Quote £2,720 approved in advance of works in Summer 2023 therefore from 2023/24 budget which was last repainted in 2019, apart from Acorn Hall done in 2022. Proposed GSa, Seconded DM, all in favour. A quote to repair a large patch within the MUGA was discussed with consideration to the whole open space / sports provision at Peter Driver. The MUGA is due to be fully resurfaced based on age and wear and tear. Pavilion refurbishment needs to be revisited as engagement with architects suggests the ear marked reserve held would not meet the aspirations for the scope of such a project. It was agreed to seek councillor input into providing options for the site as a whole to then carry out a wider consultation to inform the choices to invest in the site for future use. It was resolved to reject the quote for patch repair and seek to put tender out to completely resurface MUGA from held EMR £995 repair to five a side surface Proposed GSa, Seconded BB, all in favour.
22/231	To approve payment of accounts for November 2022 It was resolved to approve the payment of accounts for November 2022 Proposed GSa, Seconded BB, all in favour.

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22/232	Clerks Report To receive Clerks report and approve any actions arising Fleet Link A request for release of Funds from replacement bus fund has been submitted. The fund currently holds £87k so the request for up to £42,000 would still leave some money in the fund. With 2 years left to run on the contract there is no foreseeable need to start contributing to the replacement fund again The following response was submitted just after the deadline to “comment” on the fare increases. Fleet Town Council also shared the same concerns. “On behalf of Church Crookham Parish Council firstly we are a bit disappointed that the opportunity to comment did not afford enough time to consider a response from the council at an upcoming meeting to be held on Monday. The timeline provided was very short based on the decision approved on 7th and email not received until the 17th shortening that opportunity further. In terms of the price increases whilst CCPC were aware that the outcomes of the consultation responses indicated a preference for price increases versus service reduction and that there was a drive towards a consistent price across the whole of Hampshire the main concern is the rapidity of the rollout of increase as a burden on the customer base and the relative short notice period. Further we understand that the viability of the Fleet Link service specifically, will rely on the expansion of the area covered into Crookham Village and Elvetham Heath parishes. Has any progress been made on approaching these parish councils to seek financial support for the service. It is recalled that the removal of the Taxi share service will seek to drive those customers onto Fleet Link thus creating demand from these parishes. CCPC would be happy to be involved in a meeting as a contributor of the service.” It was resolved to approve the response as submitted re fare increase and for Cllr Saunders to discuss Fleet Link issues with Fleet TC and submit a joint response to the bus replacement fund release and agree means of reducing impact on customer base of rapidity of price increases for service use. Proposed GSa, Seconded BB, all in favour. Asbestos / Forest School: The Woodland adjacent to the Forest School area was cleared of dangerous material including asbestos roof tiles, barbed wire and broken glass. Some metal protrusions (would need to be dug out with heavier machinery) have been clearly labelled up with bright blue tape. Clerk asked contractor to cut off below ground level. Kate Stewart of Forest School has walked the site with Clerk to agree boundary and is happy to resume use, as dangerous material was located outside of the school area. The boundary will be more clearly marked when tree works is carried out within the woodland and natural arisings used to mark the boundary. Income Loss compensation claim with pipeline project reference football loss of income is progressing and anticipate an answer very soon.
22/233	To receive monthly safety reports Reports were received

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22/234	External Bodies Committee reports To report on external bodies committee meetings attended and recommend any action required by the Parish Council Cllr Saunders and Ford attended FACC update meeting ACP PIR - the post-Implementation review of the FAL airspace change WILL now consider the noise impact (will be difficult as not much baseline data collected prior to the change). Complaints report - FAL were criticised for the number of complaints not investigated, and the delay in responding to others. As an example, I submitted one complaint about an aircraft off the perceived track in July that was answered 1/11. They are working to catch up, have hired a new staff member. It was disclosed at the meeting that FAL had - without reference to the FACC - submitted a planning application to RBC to vary the original S106 to allow them to disregard what they felt were "vexatious complaints" - a number of members (both at the meeting and afterwards) expressed their opposition to such a change, and the application has since been withdrawn and this will now be brought to the next FACC in February. Air Traffic Movements - to end-Sept 26,587 (annualised c35,400) , about 7% above 2019. Weekend ATMs 6,822, still at an annual pace that would exceed the planning limit, restrictions on weekend movements remain in place. Farnborough Airport Community Environmental Fund (presentation attached) - available to community/voluntary groups within 3 miles of runway, no longer available to schools (CCJS and Tweseldown playgroup have benefitted in the past). Not available to councils. Sustainable Aviation Fuel - trial during the air show period shows there is demand at the right price (FAL subsidised it at a price comparable with Jet A-1). Air show will return in 2024. FAL has committed to a review of the traffic management plan as some felt the road closures this year were excessive given the attendance. Airspace Modernisation- FAL was not originally included in the FASI-S project, but the CAA has now accepted the application (confirmed after the meeting). First workshops to inform local stakeholders will be held in early December (GS will be attending on behalf of CCPC).
22/235	To agree dates of next meetings Dec 2022 12th Planning Committee from 7.30pm January 2023 8th Planning Committee from 7.30pm followed by 8th Finance and Policy Committee 22nd Planning Committee from 7.30pm followed by 22nd Full Council

The meeting closed at 9.48pm

Signed:

Date: