

CHURCH CROOKHAM PARISH COUNCIL

Full Council Meeting

Init: _____

Minutes of the Full Council Meeting of the Church Crookham Parish Council

Date and Time: Monday 24th April 2023 from 7.45pm

Place: Acorn Hall, Church Crookham Community Centre

Present:

Councillors: Gareth Saunders (GSa) Chair, Bruce Bulgin (BB), Debbie Moss (DM), Alan Jones (AJ), John Ford (JF), Nick Baskett (NB), Peter Collings (PC).

Also: Claire Inglis (Clerk)

HCC Cllr Stephen Parker

There were 0 member(s) of the public present.

Meeting commenced at 7.49pm

23/081	Apologies for absence Apologies were received from Cllrs Whibley and Burford
23/082	To approve minutes of previous meetings To receive and approve as a correct record the minutes of the Full Council meeting held on 27th March 2023 It was resolved to approve the minutes of the Full Council held 27th March as a true record of the meeting Proposed DM, Seconded PC, all in favour. To receive the minutes and accept recommendations of the following committee meetings and to return to committees any issues for reconsideration: Planning Committee Meetings - 27th March & 11th April. It was resolved to approve the minutes of the Planning Committee Meetings - 27th March & 11th April Proposed BB, Seconded JF, all in favour.
23/083	Dispensations To receive any written requests for disclosable pecuniary interest dispensations from members None received.
23/084	Declaration of interest relating to any item on the agenda. Cllr Bulgin in relation to Christ Church grant application
23/085	Chairman's Announcements None

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23/086	Public session This is an opportunity for members of the public to bring matters relating to items on the agenda to the attention of the committee. Cllr Parker was thanked for his work relating to the disruption on local roads due to Esso pipeline. After the crossing of Beacon Hill Road is complete then only reinstatement works will be taking place with no more Esso project related road closures. In relation to repair on the Crookham Crossroads roundabout this is for a collapsed drain and is more complex likely to require 4-way traffic lights on roundabout.
23/087	Grant Applications To receive and consider approval of grant applications. Applications were received from: Challengers £1,500 for the support of summer playscheme for disabled children Approved Proposed GSa, Seconded NB, all in favour. Victim support £150 to purchase safety equipment for victims of crime Approved Proposed GSa, Seconded BB, all in favour. The application received from Christ Church Crookham Arts Festival was deferred to the May meeting.
23/088	Crookham Park Update To receive an update on all Crookham Park issues following Taylor Wimpey meeting held A meeting held on Friday 21st April between Taylor Wimpey and CCPC discussed the ongoing outstanding actions. Regular meetings have now been agreed to ensure that the outstanding issues are progressed: LEAP planning application amendment is now live and available for consultees to comment. This should provide a 6-week period of consultation to hopefully enable the replacement facility to be installed (equipment being delivered end of May) and to enable the trim trail to be relocated. A ROSPA inspection was carried out to confirm that the revised location is a suitable location with advice on how the location could be improved. CCPC to investigate and implement. Some lights within development have been repaired (lamps replaced) but some have been referred for electrical supply issue investigations. Very little movement on other issues as listed in March minutes. Next meeting planned to take place prior to Annual meeting in May.

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23/089	ROSPA Report To receive a report on new Trim Trail location On April 19th a ROSPA inspector carried out an assessment on the revised location for the trim trail incorrectly installed in front of the beekeeper's area. This was to provide an assessment on its suitability for the equipment. A report is anticipated with the location deemed suitable but with suggestions as to how improvements could be made. For example, to the access path (different surface or renewed surface) and drainage, knee rail adjacent to ditch at rear of the location (however planting is planned here of hedge/ understorey trees), metal sleeve the wood underground although there is a 10-year warranty on this product, rubber matting surface at entry and exit of play equipment due to wear and tear of ground on high usage areas.
23/090	Signage To approve content of and signage for a number of facilities Proposals for new and additional signage at sites and facilities were discussed. It was resolved to approve the wording, design, and size of signs for new / refurbished facilities and to include a braille sign for the sensory garden as per discussion and presentation. Proposed GSa, Seconded DM, all in favour.
23/091	Peter Driver Sports Ground To receive an update on the flooding issue at Peter Driver and approve any actions. Following receipt of drainage investigation report from management company of Quantum Business Park it is evident that there is a blockage of the main pipe discharging from the site. CCPC to record an inspection of the culvert from within Peter Driver to prove that the connection has been made correctly or incorrectly or evidence a collapse from within Peter Driver sports ground. A meeting with Colliers to include HDC planning enforcement will follow once a conclusion has been provided. It was agreed to proceed in this way and reclaim costs when evidence provided.

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23/092

Project Updates

To receive an update of current projects to include Sensory Garden, Peter Driver MUGA, Athletics Track and Basketball courts and approve any actions.

Updates on projects underway were provided: -

Peter Driver MUGA resurface

- Following the March decision to appoint Velocity samples of both products offered were provided.
- Clerk and Facilities Officer met with Velocity and discussed the merits of both products.
- Based on this meeting it was agreed to visit a site that had Polytan installed for at least 2 years in a school setting and therefore subject to significant wear and tear.
- Clerk was able to visit and was impressed with the surface. Caretaker of school admitted that the surface does not get maintained as much as it should, so based on this and with a regime of maintenance to be implemented by CCPC this appeared to be the best product for install.
- The hard-wearing areas such as penalty spots and goal mouths appeared in good condition.
- Therefore an order has been placed for Polytan based on install price of £35,110 (this was the cheapest tender price whilst the product seems to be the better fit for Peter Driver MUGA) against an EMR of £36k held at year end.
- Timescales likely to be 6-week lead time.

Athletics Track

- Kestrel commenced demobilisation of site in terms of removal of heras and reinstatement of access route they utilised during construction process.
- John O'Connor Ltd appointed contractor due to mow and spring feed and then initial mark out from week commencing 24th April.
- Suggested Athletics Club trial a club night to follow as soon as possible after line marking (trying for before the APM on 10th) to then report on how traffic/parking was managed.
- Athletics Club asked for statement to confirm that use of the comm centre car park is permitted as part of their planning statement.

Basketball Courts

- Posts and backboards have now been manufactured and are in transit on container ship and due for arrival approx. end of w/c 24th begin of w/c 1st May.
- Contractor is booked w/c 1st May for removal of existing to resurface and install new.
- Painting will follow aiming to be complete in time for May 20th event.
- Basketballers are busy fundraising for benches.

Sensory Garden

- Residents notified of works commencing – some concerns raised and hopefully resolved either in conversation with Clerk, email from Clerk and conversation with Edward from Xardin Ltd.
- Forging of fence has commenced, blacksmith visited site and met with Clerk and garden contractor to discuss curve to fit the garden shape.
- Blacksmith due to visit again w/c 24th to set out final location.
- Mobilisation on site started Monday with deliveries and continued into Tuesday. Ground was broken on Wednesday and started forming outline shape of garden.
- Thursday saw the path edging set out and bench concrete pads poured.
- Friday digging continued to form accessible path into garden and rockery access route also. Rain stopped play on Friday but happy with week one progress.
- Health & Safety required additional fencing due to number of people accessing the area in between the

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access from road and compound requiring additional heras fence.

It was resolved to approve additional cost of heras fence £1,200 from S106 Interest received EMR Proposed GSa, Seconded BB, all in favour.

- Bench quotes was again revisited as dimensions when laid out were not as expected. Facilities Officer provided a revised schematic and chased a revised quote now £5,745 vs the requested revised quote of £8,852. Therefore £2,545 uplift approval from March approval.

It was resolved approve £2,545 uplift to bench quote of 23/062 from S106 Interest received EMR. Proposed GSa, Seconded BB, all in favour.

- Pipeline did not manage to deliver pathway material within timeline so ordered direct as per original price. Have asked pipeline project whether they would make an alternative or financial contribution.
- Garden contractor very enthusiastic to deliver a wonderful garden and continues to provide input into design ideas to include:
 - Fence panels – suggested decorative stencils/ silhouette to make them more interesting
 - Wildflower mound
 - Cherry blossom trees – immediate install between fence panel for immediate impact and interest before blossom season over this year
 - Planting – To potentially provide support to planting of garden

It was resolved to approve an £1,800 budget for 2 Cherry trees to be planted as part of install to provide immediate impact whilst plants on order and hopefully capture blossom period from the S106 Interest received EMR

Proposed GSa, Seconded PC, all in favour.

23/093

Coronation Tree

To receive a request from Fleet & Church Crookham Society to install a Coronation Tree

Fleet and Church Crookham Society are looking to gift Coronation Tree to CC and seeking input on suitable locations for it to have maximum exposure for residents of CC. As well as possible replacement of lost tree at War Memorial Hall the verge at The Verne off Aldershot Road was suggested as a central location within Church Crookham that may get good visibility. This is managed by Hampshire Highways and Clerk to suggest FCCS liaise with them on this as possible location.

23/094

Fleet Flood Alleviation

To appoint a working party to meet with Environment Agency to discuss flood alleviation projects across CCPC managed assets.

CCPC have been approached by the Environment Agency looking to meet to discuss a Fleet flood alleviation project with potential projects across CCPC owned land / facilities. Cllrs Ford and Jones volunteered to meet to represent CCPC.

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23/095	Year End review of Payroll & Pension To receive Year-end Payroll & Pension reports 2022/23 It was resolved to confirm receipt of reports for year-end payroll and pension processes Proposed GSa, Seconded DM, all in favour.
23/096	Year end review of Actuals vs Budget & Balance Sheet To receive the Actual vs Budget and Balance Sheet reports 2022/23 It was resolved to confirm receipt and review of Actual vs Budget & Balance Sheet including Ear Marked Reserves 2022/23 Proposed GSa, Seconded DM, all in favour.
23/097	Year end review of Debtors To receive the Debtors report as at year end 2022/23 A review of Debtors and Creditors at year-end 2022/23 took place and confirmed that both were well managed and controlled.
23/098	CCLA Quarterly Market report To receive the CCLA quarterly market report Based on net asset valuation, at 31st March 288.27, the current mid-market valuation of the CCLA investment stands at £796,530. Original investment was £900,000. Dividend for January to March TBC. The investment performance was acknowledged.
23/099	Quotes To receive and approve quotes for works required. Quotes for approval as below: Repairs required following maintenance call to be ratified Axis Emergency lighting £230 Event expenditure to be ratified and approved Skate park demo £1800 Bouncy castles at event fully manned by DBS checked staff they have suggested 2 as per quote provided – would need to insist run off of generator £623 for both (different age groups targeted). All above approved Proposed PC, Seconded JF, all in favour.

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23/100	To approve payment of accounts for April 2023 Approval of Finance report was deferred until May meeting
23/101	Clerks Report To receive Clerks report and approve any actions arising. Comm Centre Officer is working hard on Event planning with assistance from Cllr Collings Previous quotes enable her to plan the timings and this week working on scheduling the different events taking place on the day so visitors get to partake in as much as they can. The office remains extremely busy with year-end audit work, projects moving forward and some are time critical e.g. basketball. CCTV footage has now been passed onto Police following skate park graffiti – it was cleaned last week but unfortunately the same two culprits were back over weekend. Clean up by Landform to be carried out tomorrow. Hopefully police will be able to identify the culprits and take action. The police will ask what action CCPC will want taking so await the options. PCSO Sam Page in surgery tomorrow.
23/102	To receive monthly safety reports Safety reports were received.
23/103	External Bodies Committee reports To report on external bodies committee meetings attended and recommend any action required by the Parish Council Cllr Jones reported on attendance at Hart District Association of Parish & Town Council meeting where a request from more Traveller transit sites was put forward.
23/104	To agree dates of next meetings Please note the following meeting dates: May Tuesday 9th Planning Wednesday 10th Annual Parish Meeting Tuesday 30th Planning followed by Annual Meeting of Full Council June 12th June Planning 26th June Planning followed by Full Council PLEASE NOTE that July Full Council meeting will be held on 31st July i.e. 5th Monday of the month.

The meeting closed at 9.15pm

Signed:

Date: