Draft Church Crookham Parish Council Budget 2023/2024

Summary of Total Income,Expenditure, Projects and movements to Ear-Marked Reserves (EMRs)

Precept or S106	Precept

Sum of Budget 23/24						
Inc or Exp	**Type**	**Item**	**Budget Notes**	**Cost code**	**C Centre**	**Total**
Income	**Precept**	Precept	**Tax base 23/24 4099.33 @ £57.27**	1076	100	234,769
	Precept Total					**234,769**
	Facility Income	Allotments - Rental income	**Allotment rental increase of 9% from April 2023 i.e.from 55p/sq m to 60p/sq m**	1050	100	5,450
		Community Centre - Events	**No ticketable events planned for 23/24**	1065	450	
		Community Centre - Solar Panels	**.**	1066	450	2,000
		Peter Driver Sports Ground - Pitch Hire	**3-yr forecast income may drop during the ESSO pipeline works but should be re-imbursed by ESSO It is also possible that income may remain low in following year as regular bookings are re-established**	1000	100	25,000
		Tennis Court - Income	**.**	1055	100	2,500
		Community Centre -Income	**.**	1060	450	55,000
		Ground rent	**Fleet & CC Athletics club portacabin at PD Sports Ground Men's Shed ground rent**	1001	100	405
		Concession	**Fish & Chip (Tues) van approx £40/month**	1056	450	500
	Facility Income Total					**90,855**
	Income Interest	Bank Interest	**23/24 forecast based on bank interest rates remaining at 22/23 level**	1090	100	2,000
		S106 - Bank Interest	**.**	1090	100	10,000
		CCLA Dividend	**.**	1091	100	32,000
	Income Interest Total					**44,000**
	Income Other	Sundry Income	**.**			
		Men's Shed Electricity	**.**	1051	100	1,500
	Income Other Total					**1,500**
Income Total						**371,124**
Exp	**Employment Other**	Professional Subs	**2% increase**	4015	101	(428)
		Staff Training	**Includes £500 per staff member for personal development training (Staff Committee Nov 2021)**	4025	101	(2,000)
		Staff Travel Expenses	**.**	4030	110	(400)
	Employment Other Total					**(2,828)**
	Employment PAYE	Employers NI	**As above**	4005	101	(9,025)
		Employers Pension Contribution	**Hampshire LGPS proposed Employers Contribution Schedule 2022/23 = 21.4% (used for 2023/24 24/25 + 25/06 also)**	4010	101	(22,317)
		Gross Salary Costs	**3% increase allowed**	4000	101	(104,283)
	Employment PAYE Total					**(135,625)**
	Admin	Audit Fees	**Based on existing internal audit fees plus published fees for BDO external auditor**	4112	110	(1,850)
		Bank charges	**Unity Bank - average quarterley charge in 22/23 £85Lloyds - £7 per month & Lloyds c**	4142	110	(500)
		Christmas decorations (previously Projects)	**Annual expenditure to maintain regular update of LED lights.**	4819	110	(1,500)
		Cllr Travel Expenses	**.**	4104	110	(200)
		Computer maintenance & hardware	**PCs & laptops budgeted for an a 4-yearly replacement basis**	4128	110	(4,500)
		Councillor exp	**.**	4106	110	(400)
		Councillor Training	**.**	4102	110	(1,500)
		Election Services	**Spread cost of election over 4 year cycle rather than budget £7500 once every 4 years.**	4148	110	(1,875)
		Facility hire discount for charities	**Agreed Full Council Nov 18 235/18 - discount on all hireable CCPC owned facilities at office staff discretion**	4143	110	(500)
		Floral decorations (previously Projects)	**Planters at parish boundary signs, shopping parades and community centre including watering & HCC license.**	4804	110	(7,000)
		HR Support	**Increased in 22/23, 2% increase forecast 24/25 onwards**	4124	110	(165)
		Information Commissioner	**.**	4122	110	(35)
		Insurance (Budget net of S106 contribution)	**23/24 10% increase 2% increase p.a. thereafter**	4118	110	(6,678)
		Legal Fees	**.**	4114	110	(1,500)
		License fees, email hosting, software & software support	**Increased to allow for potential increase in license fees Omega from Apr 23 £1600**	4130	110	(5,500)
		Parish events	**Events: Christmas event, possible Athletics track opening event & possible Coronation event**	4821	110	(4,000)
		Postage	**Reduced budget - less mail sent in post**	4137	110	(85)
		Printing & Stationery	**Reduced budget - less office printing**	4138	110	(315)
		Professional fees	**.**	4116	110	(500)
		Promotion & Publicity	**Allows for 6 newsletters pa @ £700 each (printing 2-sided A4 £318 + distribution £350) + contingency for artwork, posters/banners + 2% pa Includes £500pa to keep parish maps updated**	4136	110	(5,200)
		Subscriptions	**2% increase**	4120	110	(1,634)
		Telephones & Broadband	**23/24 = 3% increase p.a. 2% following years**	4140	110	(1,000)
		Traffic calming SLR	**£200 per month plus 2 traffic surveys @ £150 ea.**	4810	110	(2,700)
		Website	**Hosting to increase for new website £500 per year website + amendments + training**	4132	110	(750)
		CCTV Charges - Crookham (non-Crookham Pk)	**2% increase p.a.**	4144	110	(1,200)
	Admin Total					**(51,087)**
	Community Support	Basingstoke Canal Authority	**2% increase**	4505	150	(6,885)
		Community Grants	**(blank)**	4600	150	(16,000)
		Fleet Link	**2% increase 24/25 onwards**	4500	150	(4,800)
		Fleet Pheonix	**New annual contribution**	4506	150	(4,000)
	Community Support Total					**(31,685)**
	Comm Centre Costs	Alarm	**2% increase 24/25 onwards**	4345	450	(1,500)
		CCTV maintenance	**2% increase**	4144	450	(70)
		Electricity	**23% increase in unit charge of consumption (which constitutes approx 70% of net invoice value)+ 2% increase in standing charge**	4210	450	(2,995)
		Equipment	**2% increase 24/25 onwards**	4347	450	(1,000)
		Fire	**2% increase 24/25 onwards**	4346	450	(1,000)
		Gas	**23/24 5% increase 2% increase 24/25 onwards**	4215	450	(4,004)
		Gutter clearing	**2% increase 24/25 onwards**	4207	450	(500)
		Hygiene	**2% increase**	4344	450	(579)
		Licenses	**.**	4342	450	(1,500)
		Maintenance	**Allowance for internal painting every two years 2023 2025 26/27 next 5 yearly electrical safety checks due**	4340	450	(8,500)
		Refuse	**23/24 5% increase 2% increase 24/25 onwards**	4343	450	(2,639)
		Water	**2% increase**	4220	450	(866)
		Window Cleaning	**2% increase**	4206	450	(1,100)
		Cleaning & security	**2% increase + £1000k for security**	4205	450	(14,500)
	Comm Centre Costs Total					**(40,753)**
	Peter Driver Premises	CCTV	**Peter Driver CCTC annual data charge + Axis maintenance charge 2% increase fom 24/25 onwards**	4144	120	(500)

Exp	**Peter Driver Premises**	Cleaning	**2% increase fom 24/25 onwards**	4205	120	(2,700)
		Electrical & plumbing servicing	**2% increase fom 24/25 onwards**	4200	120	(750)
		Electricity	**Laser contract now fixed price for 12 months. Electricity usage may increase during refurbishment**	4210	120	(2,000)
		Gas	**Gas usage may increase due to heating of pavilion when refurbed (currently gas used for hot water only)**	4215	120	(1,020)
		General Maintenance Peter Driver	**2% increase 24/25 onwards**	4230	120	(800)
		Rates	**2% increase**	4225	120	(800)
		Water & Sewage Charges	**Minimal water usage whilst pitches are out of action due to pipeline works**	4220	120	(100)
	Peter Driver Premises Total					**(8,670)**
	Grounds Maintenance	CCTV	**Azalea Pk CCTV annual data charge + Axis annual maintenance charge**	4144	124	(520)
		Five a Side Maintenance	**2% increase 24/25 onwardes**	4305	130	(2,000)
		Grounds Maintenance Contract	**2% increase**	4310	130	(21,500)
		Open Space Maintenance	**To include outdoor gym maintenance 2% increase**	4325	130	(15,800)
		Playground inspection (annual)	**2% increase**	4331	130	(240)
		Refuse Collect/Litter Picking	**23/24 5% increase 2% increase 24/25 onwards**	4315	130	(11,000)
		Tree & woodland management	**2% increase 24/25 onwards**	4320	130	(13,500)
		Lengthsman works	**2% increase**	4339	130	(2,000)
	Grounds Maintenance Total					**(66,560)**
	Allotment	CCTV	**2% increase**	4144	125	(400)
		Cleaning	**2% increase**	4205	300	(1,200)
		Electricity	**23% increase in unit charge of consumption (which constitutes approx 70% of net invoice value)+ 2% increase in standing charge**	4210	125	(3,637)
		Hygiene	**2% increase**	4344	126	(160)
		Tenants Assoc	**2% increase**	4314	125	(655)
		Water	**10% increase**	4220	125	(1,189)
	Allotment Total					**(7,241)**
	Tennis Courts	Bank charges - Tennis Courts (commission)	**2% increase**	4142	126	(175)
		Tennis Court Expenditure	**2% increase 24/25 onwards**	4306	126	(2,000)
	Tennis Courts Total					**(2,175)**
	Supplies	Sports Equipment	**24/25 onwards 2% increase**	4400	140	(500)
	Supplies Total					**(500)**
Exp Total						**(347,124)**
	Project Total					
Project Total						
EMR	**EMR**	Allotment Shed Maintenance	**.**	326	901	(2,000)
		Community centre	**To replace outdoor surfacing in preschool play area, replace kitchen, toilets etc as needed**	355	901	(3,000)
		Highways & Transport	**Changing to Highways / Lengthsman work Suggest moving £15K to PD Improvements and then retop up from 2025**	333	901	(2,000)
		Replace play equipment	**Needs to cover Crookham Pk play areas by 2038**	340	901	(6,000)
		Tennis court (surface & equipment replacement)	**.**	329	901	(2,000)
		Replacement toilet pod	**.**	347	901	(1,000)
		Peter Driver MUGA	**To include replacement 3G surface, fencing & gates**	345	901	(5,000)
		Crookham Park MUGAs	**To be used to replace surfacing, fencing & gates at Crookham Park MUGAs**	348	901	(2,000)
		CCTV Equipment Maintenance & Replacement	**.**	327	901	(1,000)
	EMR Total					**(24,000)**
EMR Total						**(24,000)**
Grand Total						**(0)**