

CHURCH CROOKHAM PARISH COUNCIL

Full Council Meeting

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Minutes of the Full Council Meeting of the Church Crookham Parish Council

Date and Time: Monday 25th September 2023 from 7.45pm

Place: Acorn Hall, Church Crookham Community Centre

Present:

Councillors: Gareth Saunders (GS) Chair, Debbie Moss (DM), Alan Jones (AJ), John Ford (JF), Gill Thomas (GT).

Also: Claire Inglis (Clerk)

HDC Cllr Chris Axam

There were 5 member(s) of the public present.

Meeting commenced at 7.46pm

23/185	Apologies for absence Apologies were received from Cllrs Bulgin, Baskett, Collings, Burford, and Whibley
23/186	To approve minutes of previous meetings To receive and approve as a correct record the minutes of the Full Council meeting held on 31st July 2023 It was resolved to approve as a correct record the minutes of the Full Council meeting held on 31st July 2023. Cllr Collings comments reference 23/170 were noted. Proposed GS, Seconded JF, all in favour. Cllr Jones joined the meeting at 19:48 To receive the minutes and accept recommendations of the following committee meetings and to return to committees any issues for reconsideration: Planning Committee Meetings - 31st July, 14th August & 11th September. It was resolved to approve the minutes of the following committee meetings: Planning Committee Meetings - 31st July, 14th August & 11th September 2023 Proposed GS, Seconded JF, all in favour.
23/187	Dispensations To receive any written requests for disclosable pecuniary interest dispensations from members None received.
23/188	Declaration of interest relating to any item on the agenda. Cllr Ford declared an interest re Grant application to Crookham Players under 23/191

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23/189	Chairs announcements Chair passed on condolences to Cllr Moss for her loss on behalf of CCPC. Chair reported that he was proud to represent CCPC at the RAF Odiham Annual Reception and was pleased to hear that the Squadron is due to receive new equipment from the Government to support their work.
23/190	Public session This is an opportunity for members of the public to bring matters relating to items on the agenda to the attention of the committee. No comment from members of the public present.
23/191	Grant applications To receive and consider approval of grant applications. 2 grant applications have been received for consideration. Applications from £16,000 budget have been allocated so far to date: Challengers £1,500 for the support of summer playscheme for disabled children Victim support £150 to purchase safety equipment for victims of crime Christ Church Crookham Arts Festival £500 to hire display boards for festival and support dedicated session for care home attendees FTC / Churches Together to host Christmas lunch for people on own at Christmas £300 Total YTD £2,450 Two grant applications were considered: It was agreed to defer a decision on the grant application from Crookham Players £2,000 in support of replacement roof to main store facility shared with Crookham War Memorial Hall until transfer of ownership of the building is concluded and application received from the correct party. It was resolved to approve a grant application to Fleet Christmas Festival Committee £1,000 in support of hosting Fleet Christmas Festivities - First Aid and Security costs Proposed GS, Seconded DM, all in favour.
23/192	FACC Consultation - CCPC event To confirm details to host a resident drop in to offer opportunity to discuss FACC expansion plans consultation. Following the emergency meeting of the Farnborough Airport Consultative Committee (FACC) meeting Farnborough Airport (FAL) were asked to reconsider organising a consultation event in the community centre for Church Crookham residents on the basis that there will be a significant impact on the locality. A disappointing reply was received to decline. Cllr Saunders suggested that in addition to parish councillors that local county and district councillors make themselves available to answer questions where possible and encourage residents to engage in not only the consultation and the eventual application for planning permission. Invitations to SAVE THE DATE October 8th 1pm until 4pm have therefore been issued to FACC councillor

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	representatives, current District and County Councillors, Ewshot and Crondall Parish Council and Fleet and Church Crookham Society. The event to be held by CCPC will be promoted following the end of the FAL held events. This will not be a political event but just offering advice on how residents can respond to the consultation and any future planning permission. Councillors commented that any discussions should be fact based and understanding that the airport does bring some benefits to the local economy but that the significant impact on Church Crookham households must not be underestimated and to ensure that any statements made in the planning application are backed up with robust evidence. Members of public in attendance raised concerns over number of flights over their property and noise levels. The resident has submitted a complaint to Farnborough Airport but has not received a response within their 10-working day response time. Cllr Saunders requested the information from the resident so that he can follow up on the concerns.
23/193	Planning Committee Matters Consideration of planning applications and review of information from weekly lists Planning applications were considered as below: Reference: 23/01982/HOU Address: 2 Heather Drive Proposal: Erection of front porch Expiry date: 5th October 2023 Decision: No Objection Proposed JF, Seconded GS, all in favour. The weekly list providing updates on recent application outcomes was reviewed. Provided for information decision notices for Athletics club pavilion - Granted permission and message from club as to their next steps below: "Our first step is to get back in contact with the building supplier, finalise all the details, work out timescales and the preparatory work needed. We'll let you know as soon as we have more information on all that."

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23/194	Peter Driver Sports Ground Drainage To receive an update report on drainage issues from Quantum Business Park and agree next steps. A report was provided to members to update on steps taken so far to resolve the concerns relating to the drainage system installed as part of the new development at Quantum Business Park. Meetings with the owners and developers have not resulted in a clear indication that a connection into the culvert across Peter Driver Sports Ground has been made. CCPC officers have therefore asked for legal support through the insurance company to seek rectification and costs. This matter needs to move to a resolution and then try to reclaim costs through legal action. It was resolved to give delegation to Clerk and Facilities Officer to proceed and expenditure to be approved via FORMS to enable swift action to be taken as appropriate to appoint a suitably qualified contractor to resolve the flooding across CCPC from the new development using General reserve to fund costs. Proposed GS, Seconded GT, all in favour.
23/195	VAT Sports Refund To receive and approve recommendation for treatment of Sports VAT refund from HMRC. Following receipt of VAT refund from HMRC following change in VAT treatment of hire of sports facilities consideration has been given to the best way to treat the refunds to existing customers: CCPC submitted a claim for output VAT on tennis and football totalling £7689, which was approved and £7692.30 has been received this month together with £231.68 of interest. Recommendation: • Tennis refund to be added to EMR Tennis Court as before. • Football refunds from ad-hoc bookings and teams that no longer use the pitch to be added to EMR Peter Driver MUGA. • Football refunds to local organised youth teams i.e. Crookham Rovers and Fleet Town Colts – the teams e.g. U9's are usually run by a "dad with a lad" in the team and so the U9 in 2020 does not exist any longer. These organisations likely have a central organisation bank account to which the amounts can be refunded to support the activities of the whole club. • Other teams March decision to stand i.e. credit their customer account and drain down the credit by ongoing billing with invoices not requiring payment until balance settled. (May require additional admin time) • Interest received to be split equally between the two EMRs mentioned above. It was resolved to accept the revised recommendation as set out above Proposed GS, Seconded JF, all in favour.

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QEB Steering Committee

To receive an update following the recent meeting of the QEB Steering Committee responsible for allocation of developer funds to implement schemes to improve road safety.

- Meeting of QEB Steering Committee -
Attendees representing Church Crookham were Cllrs P. Collings/G. Saunders - CCPC, S.Parker - HCC, W.Makepeace-Browne - HDC.
- On behalf of CC Cllr Saunders asked for a formal crossing to be installed on Sandy Lane - it was agreed to be added to the list of "Schemes in Development".
No timeline was given on this, but it was understood by those present that this should be a priority.
(In the meantime, CCPC are encouraged to assist HCC in filling the vacant School Crossing Patrol role - the advert has been posted on the website and Facebook page of the parish council).
- "The decision report does not commit to the delivery of any of the schemes as there is insufficient funding available to do all of these".
- From the report on active developer contributions, it was determined to treat all QEB-related funding as having an expiry date of 20 May 2026, so it is to be hoped the community will see some of these developments in place before that date.
- HCC have begun some of the data-gathering for the likes of pedestrian crossing points on Reading Road South (surveys this week). If room available crossing(s) will include crossing for bicycles. Reference, the walk/cycle route from Church Crookham to Calthorpe Park School - while this is "desired" there is no obvious route and few options.
- CCPC raised concerns over a discussion about improving cycling and walking routes from Hartland Village into Fleet (they are having issues getting a response from the MoD)- due to how this relates to the QEB development, CCPC are extremely keen to avoid Crookham Park developer contributions being used for schemes relating to other developments outside of parish.
- HCC have yet to determine (from Jan23 meeting notes) where the £204k tree planting was spent. (Suggestion that this money will be refunded to the "pot")
- Plenty of discussion was framed in terms of recent Local Cycling Walking Infrastructure Plan consultation (even though no results yet).
- Cllr Saunders raised his concerns about the scheme to "improve" the Tweseldown/Bourley/Beacon Hill Road junction - important that improvements are not just about cycling and walking if that means those roads are then gridlocked.
- On the banning of right turns from the Aldi site on Beacon Hill Road and the petrol station on Reading Road South, the latter is likely difficult given lack of space, the former may be possible to do something in the form of a physical barrier.
- Next meeting to be held in January 2024.

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23/197	Tree planting budget To receive an update on tree planting plans following July meeting decision At July meeting it was agreed to proceed with replacement tree planting as required by past surveys whilst acknowledging that this will create a budget overspend in S106 (N.B. S106 largely underspent prior year due to tree works not having commenced therefore a timing issue). Tree contractor has assessed size and locations for planting of 117 tree and whips as appropriate: Precept areas including Azalea and Peter Driver £5,200 S106 areas within Crookham Park £21,260 Total quote £26,460 which includes protection of whips and trees. Aftercare will be implemented depending on weather conditions going into Autumn. It was resolved to accept the quote for tree planting Proposed GS, Seconded DM, all in favour.
23/198	UK Shared Prosperity Fund To agree to submit "Expression of Interest" for possible projects within Church Crookham Details relating to the Hart UK Shared Prosperity Fund were circulated amongst Councillors to seek suggestions for accessing this fund: Office consider that the Community Hubs – £600,000 available to support the development and enhancement of local spaces where communities can come together to connect and access activities and support would be the most accessible for the projects ideas coming forward. Councillor Collings suggested improvement to accessibility to the athletics track - to enable able and disabled to equally access the track area. Costs have been obtained for this and now that the pavilion has had planning permission approval this would seem appropriate to implement. Quotes have been obtained to improve the current DDA compliant pathway up to the track and to implement steps up the steeper bank. The scope of works could be broadened to further improve the materials and size scale of the work. Project name: Access to Athletics A second project idea is coming from a new exercise group run by a lady at the community centre. This has garnered a great following and after the exercise session they congregate in the foyer around a table to chat and have coffee giving the centre a real buzz. The group has now expanded into 2 sessions per week Monday and Wednesday. The customer has welcomed a discussion to expand the idea of coffee and chat to for example host a once-a-month program of events to invite lonely and isolated residents to come and meet each other and form friendships. The Monday and Wednesday groups are forming genuine friendships that now appear to be extending beyond the organised sessions at the community centre. Ideas to create an exciting program include - Hosting an art teach in, Garden tools and gardeners teach in, Guided walk, Film/ Live theatre showings, Board games, Bingo, other themed talks. Budget to cover costs of e.g., games, tools, access to stream films/ live theatre, expert time etc. Project name - Suggestions welcome The Monday / Wednesday group and recent community centre interactions prove there is a need in the community to promote access to meet in a safe and friendly environment. It was agreed to submit "Expressions of Interest" to the Fund for both projects.

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23/199	Bank Mandate To approve bank mandate change proposals Cllr Peter Collings requested to be removed from bank mandate and responsibility for signing monthly payments. Councillor Thomas agreed to replace Cllr Collings in this duty with Cllr Collings joining the non-signatories for authorising the quarterly bank reconciliations. It was resolved to remove Councillor Collings from the Unity Trust bank mandate and add Councillor Thomas to the Unity Trust bank mandate Proposed GS, Seconded DM, all in favour.
23/200	Netball To ratify decision to include netball markings at Peter Driver MUGA and purchase of nets to facilitate long-term booking by Crookham Nets netball club. The parish council was approached by a new Church Crookham netball team looking for the Peter Driver MUGA to be marked up to run training sessions and a proposal was circulated by the Facilities Officer and answering questions raised: Responsibility for moving nets in and out of pavilion down to the netball team with key access provided via key safe on site No guarantee of ongoing commitment to hire of facility but to mitigate they have been invoiced for the first term 13 x £108 which covers the outlay whilst also having an enhanced facility. The outcome of the FORM is hereby ratified and results as below approving expenditure. Proposed GS, Seconded GT, all in favour. Crookham Nets have now started their training sessions and at their 3rd session tonight.
23/201	Internal Auditor To appoint internal auditor for 2023/24 financial year Internal Auditor Kevin Rose to be appointed for 23/24 financial year - fees £750 Kevin Rose of IAC Ltd has experience of auditing as well as providing invaluable advice for management of parish council accounts. It was resolved to appoint IAC Ltd to carry out internal audit 2023/24 Proposed GS, Seconded JF, all in favour.

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23/202	School Catchment Consultation To agree and reconfirm response to school catchment consultation following reissue. To note this is a new consultation replacing the consultation that ran between 16 June and Friday 14 July to clarify that Crookham CE (Aided) Infant School already shares a catchment area with Dogmersfield CE Primary School and therefore Albany Park, Fleet. CCPC response to the initial survey was as follows and still relevant response as no significant change to the essence of the consultation: In response to the HCC Consultation to create a shared area for housing at Albany Park, Fleet. The proposal is for school catchment area changes relating to Dogmersfield C of E (Aided) Primary School, Church Crookham Junior School, Tweseldown Infant School, and Crookham C of E (Aided) Infant School. Church Crookham Parish Council (CCPC) supports the Hampshire County Council proposal on the basis it provides: • a wider choice of school place availability to the families of the children. • this opens up access to a wider variety of schools. CCPC would however like to reiterate the comments made by the local schools in Church Crookham parish who would seek to ensure that: • safe walking routes are clearly defined • financial support for school patrol crossings at key locations is provided to ensure safe access to the schools across busy road locations • safe means of travel to schools if walking to school is not an option It was resolved to reconfirm CCPC's response as above Proposed GS, Seconded GT, all in favour.
23/203	Quotes To receive and approve quotes. It was resolved to approve the following quotes: 1) Work carried out under delegated authority of Clerk Aircon unit annual maintenance £140 by JFK For approval 2) Survey of trees – missed area of trees from last round of survey. Tree line from acoustic fence by skate park to Everest Walk Sapling Arboriculture £855 to £1300 depending on need for RESI to “scan” internal tree structure. Proposed GS, Seconded AJ, all in favour.
23/204	To approve payment of accounts for August & September 2023 Please see reports: Cllrs DM and PC authorised August payments Cllrs NB and GS authorised September payments It was resolved to approve the finance reports for August and September Proposed GS, Seconded DM, all in favour.

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23/205	Clerks report To receive Clerks report and approve any actions arising. Clerk provided updates on the following: Sensory Garden- Artwork - As per agreed EMR allocation the wood in the smaller play parks was milled on site but found not to be high enough grade for the wood panels on the garden boundary. New material will be used but ideas proposed for use of the milled wood currently safely stored in the play areas have been provided. S106 EMR budget remaining after forged butterflies and wooden panels looks likely to be approx. £900 It was resolved to approve commission of Bug hotel £600 from the wood on site Proposed GS, Seconded GT, all in favour. Southampton to London Pipeline – Remediation work at Peter Driver has led to removal of Heras fence to enable contractor to concentrate on border between replacement and existing. Due to lack of access the Street snooker surface had been overgrown and the pipeline have now replaced this. CCPC have requested that the snooker board and surrounding area be rectified as dirty and overgrown. SLP asked our contractor to do at their cost. Compound restoration on Naishes Lane is well underway. SANG remediation work was delayed until mid-September hence no meeting yet until they get underway. Clerk waiting for confirmation that work has begun. Xmas Event – Saturday December 2nd Preparations for Xmas event are underway and approx. £1,200 remains in event budget which should be more than enough to cover the anticipated costs. Save the Date requested so that Councillors can attend and assist with the event.
23/206	To receive monthly safety reports Reports were received
23/207	External committees' reports To report on external bodies committee meetings attended and recommend any action required by the Parish Council <u>Farnborough Airport Consultative Committee</u> • An extraordinary meeting of the Farnborough Airport Consultative Committee was held on Sept 6th- Cllr Saunders and Ford in attendance report below: • Farnborough Airport Ltd (FAL) have launched a public consultation, due to run until October 18th, before submitting a planning app to Rushmoor in November which will have a statutory 16-week consultation period, leading to a decision in March 2024. • The proposals are “necessary to meet future demand” and “enable longer term investment” under the banner “One airport, one town, our future”, and come with the promise of “proposed enhancements to existing community funding”. This includes enhancements to the Community Environmental Fund and a “New Sustainability Fund” for the “wider area”. • The main proposals are an increase to the annual limit of Air Traffic Movements (ATMs) from 50,000 to 70,000 - their own forecasting presumes annual growth of 4.3% which has them reaching the upper limit in 2040 (no suggestion as to what happens after that date).

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- an increase in non-weekday ATMs from 8,900 to 18,900
- and also an increase in hours of operation from 0800-2000 to 0700-2100, the justification for the hours being it would “reduce congestion at either end of the day” and is driven by “customer service and better environmental management” (little sympathy for the lives of residents that will have their weekend sleep impacted an hour earlier) ;
- a change to the upper band of the heaviest aircraft allowed (currently 50-80t, proposed 55-80t) and an increase in the number of aircraft in this group permitted (SG asked for more detail on this figure, it will be “driven by the consultation”).
- The move to increase the lower level by 5 tonnes is understood, as the largest Gulfstream aircraft (a major client for FAL, obviously) are nudging close to 50t already- the G650ER , at 49t, is 1.8t heavier than the G650, they are now producing the G700 and G800 so these aircraft will keep getting bigger. FAL have no plans to allow aircraft above 80tonnes.
- FAL, say they need certainty in their business projections, and without this increase they will lose market share. Less convincing is their argument that without this expansion it will be a blow to national productivity - there are alternative airfields in the Southeast capable of handling any excess. Also, they didn’t need this increase when they committed to spending many millions on the new hangar under construction currently.
- To put the proposed increases in perspective, the original planning permission for Farnborough was for 28,000 annual ATMs (2,500 at weekends, though this was soon increased to 5,000). In 2009, the operator applied for an increase to the current level (50,000/8,900) - they anticipated hitting 50,000 by 2019, Rushmoor’s consultants countered with their own forecast of 33,800, the actual figure was 32,500 (similar to 2022). At the time, weekend flights accounted for 16% of the total, against 27% currently. Jenny Radley representing Fleet and Church Crookham Society asked why there was no event planned in Church Crookham - SG said their consultants had found the most suitable locations with enough capacity. CCPC follow up was that find it hard to believe that they could not have held an event in Church Crookham given that almost 50% of their business will fly over us - after the meeting CCPC confirmed with the Clerk that Oak Hall has a capacity of 300 people, this was relayed that back to Mr Geere and asked that he now arranges an additional drop-in consultation event in Church Crookham before October 18th.

Their online feedback goes live on September 20th - the first consultation event is the same day at FCOT from 1730.

Details at [Farnboroughairport2040.com](https://farnboroughairport2040.com)

Alms Houses

Councillor Moss reported that there was a new Clerk in post who is looking to assign roles to the trustees. A summer event was held inviting the residents to West Green House on a very hot summer afternoon for afternoon tea. The event was well attended and enjoyed by all.

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23/208	To agree dates of next meetings Upcoming meetings: Hart District Council Planning Meeting 13th October 7pm Staff Committee meetings being planned for October Planning Committee 9th October 7.30pm Finance & Policy Committee 9th October from 7.45pm Planning Committee 23rd October 7.30pm Full Council 23rd October from 7.45pm Planning Committee 13th November 7.30pm Full Council 27th November from 7.45pm Planning Committee 11th December 7.30pm
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The meeting closed at 9.25pm

Signed:

Date: