



CHURCH CROOKHAM PARISH COUNCIL

Full Council Meeting Minutes

Date: 24/11/2025
Place: Acorn Hall
In attendance: Cllr Michael Burford, Cllr Dan Hill, Cllr Debbie Moss, Cllr Gareth Saunders, Cllr Kate Stewart, Cllr Annette Whibley
Also: Clerk, Claire Inglis, Deputy Clerk, Sam Rowe, HCC Cllr Parker & HDC Cllr Axam

Meeting commenced at 19:45

25/235	Apologies for absence Apologies were received from Cllrs Bulgin, Ford & Thomas
25/236	Approval of Minutes from previous meetings To approve minutes of the following meetings Planning Committee held 10th November Full Council 27th October Minutes were approved as a true record of the meetings Proposed GS, seconded AW and all in favour.
25/237	Dispensations To receive any written requests for disclosable pecuniary interest dispensations from members. None received
25/238	Declaration of interest relating to any item on the agenda. To receive any declarations of interest from members. None received
25/239	Chair's announcements The Chair made the following announcements. Extended an apology for the incorrect dealing of the Code of Conduct complaint and will ensure in future these will be directed straight to Hart District Council Monitoring Officer. Thanks were extended to all involved in organising and marking the Remembrance events locally including Royal British Legion, Fleet Lions, SGN, Fleet Phoenix, RAF Odiham, County, District and Parish Councillors. Along with staff members meetings have been held to discuss wildflower planting,

	Fleet Connect contract renewal. Thanks to all that attended the Chesilton Woods litter pick and to all the staff team for all that they do.
25/240	Public Session This is an opportunity for members of the public to bring matters to the attention of the meeting. Cllr Parker was thanked for his report circulated. Chair expressed his ongoing concern that once again there is the threat of delay to democracy with talk of deferring May local elections once again. Councillors should step down and force an election rather than continue in post. With Councillor basic allowances going up, grants being reduced and then the budget savings required the electorate need to have their say. Cllr Parker responded commenting that HCC Councillors unanimously agrees that there should be no further delay. A mass resignation would be complicated as this would have immediate effect and without councillors there would be no decisions. HCC are not requesting a delay to democracy. Cllr Axam commented on the Local Government Reorganisation consultation due to close on January 11th.
25/241	Grant applications To receive and consider approval of grant applications £20k revised budget. YTD spend £11,392.50 Fleet Spurs £1,000, RBL £177.50, Life Education £1,015, Challengers £1,500, Citizens Advice £2,000, Fleet Festivities £1,000, Crookham Juniors £4,400, Fleet Town Christmas Dinner £300. Grant received from Fleet Carnival requesting £1,000. Decision was postponed until January meeting to await additional information in support of the application.
25/242	Budget 2026/2027 To consider a Draft 2026/27 Budget for review Finance Officer, Clerk and Chair met to discuss an outline budget proposal to allow Council to consider in advance of more detailed decision and proposal to be put forward by Finance & Policy Committee in January 26. Assumptions Based on 7 months Actuals to end of October Consideration of Prior Year Trends & Current year budget Known Projects and Funding S106 - Funded by S106 Developer Funds held Numbers based on % uplift in Grounds Maintenance Separate budget line for Playground maintenance to ensure that the EMR held is used appropriately Tree & Woodland budget whilst little maintenance works required following survey budget level maintained to cover cost of planting trees and watering to aid establishment. Monies maturing on Flagstone £223k in March 2026 will fund 25/26 expenditure on S106 (part of the £223k rolled over to 2030) and £100k maturity in January 27 will fund expenditure for 2026/27.

	Budget proposal expenditure approx. £135k. Precept Budget - Funded by Precept (Parish share of Council tax) and Income from Facilities Income Precept Level - see note at bottom reference achieving a balanced budget Community Centre income based on Acorn Hall income potential following installation of cupboards due to take place in December, and then marketing of space. Bank Interest earned is based on Flagstone maturities. Therefore income is down on 2025/26 by £60k Sundry income is based on Grant funding achieved by Facilities Officer for Pitch renovations at Peter Driver. Expenditure Employment allows for uplifts Parish Events budget increased Community Grants retained at £20k Comm Centre costs reflect higher costs to maintain and full rates bill in case no relief from Government. Cleaning and security contract price is known for 26/27. Five - A -Side at Peter Driver allows for change of Floodlights to LED as old bulbs now obsolete. This will be offset by release from EMR. Allotment ancillary facilities - reduced electricity costs anticipated due to Mens Shed conversion to solar. EMRs - excluding extraordinary in current year (Art project/ CCLA mitigation) EMRs held apart from slight increase to Tennis court/ Mugas at Peter Driver and Crookham Park. Decision to not add inflationary element to Highways S106 EMRs for car park resurfacing as £21k held already. Therefore at this stage to present a balanced budget would require a 7.85% increase on the CC Precept - impact to households would mean £4.88 per annum (9p per week). To put into perspective this is still approx. 50% of Hook who have a similar tax base. These will be subject to change as more data becomes available informing the current year and quotes requested to include in the budget.
25/243	Consultations To consider and approve a response to the following consultations: Police & Crime Commissioner consultation on Council Tax Funding for Policing It was agreed to respond to the consultation with the view that a 4.5% increase to the Police Council Tax would be acceptable. The desire remains for more police on the streets to help in preventing crime. Proposed GS, seconded and all in favour. Hampshire County Council Budget 2026-2027 consultation It was agreed that a proposed response would be drafted and circulated for agreement by Chair and Clerk. Local Government Reorganisation consultation It was agreed to respond to the consultation voicing favour for the Hart option with Rushmoor BC and Basingstoke & Deane combined authority on the basis of locality and shared services already in operation. CCPC strongly oppose a combination that includes Winchester as put forward by Hampshire CC. Proposed GS, seconded AW, all in favour.

25/244	Crookham Park Update To receive an update on Crookham Park outstanding developer obligations CCPC have appointed someone to clear the ditch (rear of development), booked for the first week in January. This will allow Taylor Wimpey to seek resolution to the issues related to the ditch behind the allotments. Clerk to send copy of site plan that CCPC work to for discussions to be facilitated with IYP management company. CCPC suggest a sit round the table with all parties to resolve any maintenance / responsibility issues. It has been a while that all three parties have done so and think it would be beneficial. Same for the Thapa Close piece of land. This is to ensure trees in development are managed and other areas picked up for maintenance. CCPC are keen to implement a development wide TPO to protect trees within the development to allow them to reach maturity and seek TW support in this process. Walker Close temporary repair has been implemented. Report from TW states "that the cover slab of the manhole was not built with flexible construction and therefore did not move at same rate as road. And that it should all be good now." Clerk has asked for clarification on if there will be a permanent fix implemented at this location. Loose road name signs - CCPC has audited and will send list with maps next week. White lines - TW have contacted HCC regarding lines near school suggested a cost effective means of resolving. Waiting on a reply. Clerk to liaise with Councillor Parker Developer has been asked for further update on Blocked Road Drains When they will appoint a contractor to attend site and clean the drains near Dragons Park on Dragons way. Ditch work to rear of development There will be direct liaison with appointed contractor relating to conclusion of ditch work in SANG adjacent to athletics track. Lights - not working/ Carriageway correction works There will be direct liaison with appointed contractor on works to fix lights without power and carriageway remedial works. Drainage/ Road adoption No update on this issue at this time
25/245	Councillor Co-Option To receive an update on Councillor vacancy Following conclusion of a Code of Conduct complaint submitted to Hart District Council and investigated by them the conclusion has resulted in the following action. 1) Letter sent to Mr Alan Jones to apologise for not following the correct procedure in relation to the code of conduct complaint. A timely reminder of the correct process to immediately send any Code of Conduct complaint direct to HDC was acknowledged by CCPC. 2) As requested by Hart Monitoring Officer to conclude any ambiguity over the resignation of Mr Alan Jones as Councillor by requesting that he confirm his resignation in writing and return his councillor ID card. A response is awaited from Mr Jones ref item 2) above. Upon receipt of a response the co-option process will once again commence to look to fill a vacancy.
25/246	Southern Gas Replacement Works To receive an update on Gas works within Church Crookham and Stagecoach diversion issues

	Gas works As at the meeting held on Wednesday 19th November the site team confirmed that they remain on schedule to move the works into Aldershot Road to be under traffic light order. A double team will be appointed to ensure that this target is met. There will be a period of adjustment to the new road layout and access issues likely to cause disruption until the work gathers pace in Aldershot Road. Road closures are set to be temporarily removed over the Christmas period to recommence from Monday 5th January. It was agreed that at the next meeting that a request for realignment of the timings on the traffic management be sought due to pressure caused on Sandy Lane exit onto Aldershot Road. It was considered that volume of traffic from Sandy Lane added to an inconsistency of traffic volumes compared to the Redfields end with Gally Hill Road still closed Stagecoach Issues There continues to be a number of serious ongoing issues with the stagecoach service within Church Crookham failing customers and putting young people at risk. These matters have been raised directly by the schools/ colleges/ County Councillor/ District Councillor. CCPC has contacted the Hampshire Transport team and awaits a reply to the serious concerns over safety for customers. They have reported that they have been in contact with Stagecoach but reassurances are needed from stagecoach that improvements will be implemented.
25/247	Road Safety Update to include QEB Steering Committee, S106 funding and no right turn issues at Tesco Garage and Aldi/Home Bargains sites. QEB Steering Committee Cllr Parker report suggests progress but no meeting in replacement of cancelled one to ensure all parties confident that developer funds are utilised on highway projects for the safety of the local area. Chair raised concern over delays and timings of expiry of developer funds in May 2026. It was confirmed that the Hitches Lane development was close to "appointment of contractor" phase which locks in the funding. Chair still wanted reassurance through a meeting and Cllr Parker agreed to seek confirmation of costings for QEB projects. No Right Turn Cllr Parker report suggests that he has asked for police carry out enforcement visits as it is known that drivers continue to ignore signs and road realignment to attempt right turns out of both sites. All agreed that some form of enforcement whether by camera or in person policing was necessary and to reiterate this important new road layout via social media and newsletter.
25/248	Scooter Track Project To receive an update on planning application for scooter track Following the October meeting Facilities Officer and Clerk investigated the need for planning on the scooter track and subsequently submitted a planning application. This has not been validated by Hart DC due to a number of many hurdles beyond the expertise of the office. Therefore have sought expert support from Churchill Design a local Architectural service company. A meeting has been held and Churchill have now engaged with Hart to discuss the need (in their opinion some items wholly unnecessary for the nature of the

	application) for some of the validation items, to enable the application to move forward. Hopeful timing is for consultation period to commence January with aim to install before May event. Churchill Design suggested that we ask installer to use permeable material to provide a maximum drainage and avoid any planning issues re drainage. Playsafe have provided a quote for this type of surface Drainphalt - impact is an additional £700 (from £25,984 to £26,684). It was resolved to approve the use of Drainphalt at an additional cost of £700. Proposed GS, seconded and all in favour.
25/249	Quotes To receive and approve quotes for works required Repairs to allotment roof Hart roofing £490 New laptop for Facilities Officer as current laptop not got specification for windows 11 £1,014 Quotes as listed were approved Proposed GS, seconded and all in favour.
25/250	Payment of accounts To approve current month payment of accounts report Finance report for month payments was approved Proposed GS, seconded MB, all in favour.
25/251	Safety reports To receive monthly reports Reports were circulated with no safety concerns raised.
25/252	Clerks Report To receive Clerks report and approve any actions arising Christmas shut down - The comm centre office will be closed from Friday 19th December. Some staff will be working remotely during the period TBC. Some parties are taking place on the weekends and some regular customers are continuing classes with open ups and close downs arranged accordingly. Office reopens 2nd December - Comm Centre Officer. Other staff back in on Monday 5th January. Christmas event - we are excited for the event on Saturday and ready for Santas visit and the Christmas market. For those volunteering we thank you in advance for what will be a busy and tiring day but fun.
25/253	External Bodies Committee Reports To report on external bodies committee meetings attended and recommend any action required by the Parish Council Fleet Connect Clerk & Chair met with Fleet TC to agree that both would not contribute to the Vehicle replacement fund but hold locally instead. Also agree not to sign new agreement until more information provided on budget fare revenue submitted by RVS. Email sent to HCC to request this information. Farnborough Airport Consultative Committee Report from Cllr Ford circulated

	Chair added that Ewshot Parish Council have siting of a permanent noise monitor but CCPC seek in addition air quality monitoring too.
25/254	Date of next meeting To consider dates for key meetings to be held in 2026 Finance & Policy Committee - Quarterly on the 2nd Monday in January, April, July and October following Planning Committee Planning Committee - 2nd and 4th Mondays in the month Exclusions May 2026 to be held 11th and 18th, August as required, December 14th Only. Staff Committee - October and as required Full Council - 4th Monday on Month Exclusions May 2026 18th May (due to election year), No August or December meetings. Annual Parish Assembly - Suggest 1st June (newly formed council after elections) Meeting closed at 9.13pm Signed _____ Dated _____