



CHURCH CROOKHAM
PARISH COUNCIL

 Allotment Eligibility

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Allocation Policy

Adopted	N/A
Version number	5
Last reviewed	July 2026
Next review	July 2029

Eligibility

- You must be **18 or older** to apply.
 - Only **one plot per household** is allowed.
 - Applications must be submitted to Church Crookham Parish Council (see website churchcrookham.org.uk).
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Waiting List

- For people **living within Church Crookham parish** boundary.
 - Plots are allocated in application **date order (first come, first served)**.
 - This list always has **priority**.
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Moving Away

If you move **more than 1 mile outside the parish**:

- You receive a **12-month grace period**.
 - After that, you must submit a request to retain the plot via email to admin@churchcrookham.org.uk
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Special & Community Plots

- **Raised beds** are available for people with **restricted mobility** (first come, first served basis). If there are no applicants that fit these criteria on the waiting list when one of these plots becomes available, then the plot will be allocated in the same way as any other plot.
 - **Community groups** may be allocated plots at the council's discretion, special conditions may apply.
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Allocation Process

When a plot becomes available it is offered to the **first person on the waiting list**.

- You can **view the plot before accepting**.
 - Once offered you have **7 days to accept and pay** the applicable fees.
 - Refusal of a plot will not lose an applicant their place on the waiting list unless you request to be removed from the waiting list.
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Existing Tenants

- If you want a **different-sized plot**:
 - You must apply via email to admin@churchcrookham.org.uk
 - Plots are allocated in application **date order (first come, first served)**.
 - You'll get up to **2 weeks to transition**.
 - You must leave your existing plot in a lettable condition.
 - You'll pay rent on both plots during that time.
 - Your **deposit transfers** to the new plot.
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Fees & Penalties

- Rent is set out in the tenancy agreement.
 - If evicted for **non-payment**:
 - You cannot reapply for **2 years**.
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 **Other Notes** - The policy **may be revised** at any time.