

**CHURCH CROOKHAM PARISH COUNCIL
FINANCE REPORT MAY 2017**

Bank Accounts Summary as at 30th April 2017

CASH BOOK	Financial Year ending 31/3/18	Closing balance per March Statement	Income - Credits received at bank in April	Expenditure - Cheques presented in April	Inter account transfers	Closing balance per April statement (cash at bank and in hand)
PRECEPT FUNDS						
1	Unity Bank Current A/c	£33,086.91	£113,913.05	£24,959.65	-£86,462.64	£35,577.67
2	Unity Bank Deposit A/c	£284,049.62			£86,260.92	£370,310.54
8	Lloyds Bank Credit Card	-£205.86		£312.50	£205.86	-£312.50
S106 FUNDS						
3	HSBC Current A/C	£47.76		£5,001.42	£21,550.00	£16,596.34
	HSBC S106 Deposit A/c	£70,171.64	£1.57		-£21,550.00	£48,623.21
	Lloyds 12 month fixed term deposit	£298,762.50				£298,762.50
	Santander 12 month Business bond	£238,802.75				£238,802.75
	Lloyds Community Centre Contribution Current A/c	£85.00		£5.00		£80.00
	Lloyds Community Centre Contribution Deposit A/c	£60,561.07	£2.50			£60,563.57
6	Unity Bank Allotments Deposits A/c	£6,104.14	£100.00		-£4.14	£6,200.00
	Grand Total	£991,465.53	£114,017.12	£30,278.57	-£0.00	£1,075,204.08

Summary of expenditure in May 2017	
Precept expenditure	£20,437.94
S106 expenditure	£ 378.96

**CHURCH CROOKHAM PARISH COUNCIL
PRECEPT PAYMENTS MAY 2017**

Payee name	Invoice date	Invoice reference	Transaction detail	Payment date	Net amount	VAT	Total amount	Cheque number
Internet payments								
			Employment costs		£6,698.29		£6,698.29	
			Total expenses		£92.08	£3.12	£95.20	
			Total allotment deposit refunds		£20.00	£0.00	£20.00	
S Finn			Refund re five-a-side		£66.67	£8.33	£75.00	196948915
BML Water Service	21/04/2017	20	To locate & repair water leaks at allotment site PAID	19/05/2017	£800.00		£800.00	146056258
			Total internet payments in May		£7,677.04	£11.45	£7,688.49	0.00
Direct debits & cheque payments								
Lloyds Credit card			to pay balance of credit card	15/05/2017	£293.83	18.67	£312.50	DIRECT DEBIT
British Gas	08/05/2017	977219096	Gas at Peter Driver pavilion 28 03 to 02 05 17	25/05/2017	£30.92	£1.54	£32.46	DIRECT DEBIT
Grundon	30/04/2017	GI02190460	Refuse collection community centre April	20/05/2017	£70.90	£14.18	£85.08	DIRECT DEBIT
Initial Washroom Hygiene	18/04/2017	32337073	Hygiene collection community centre May/June	23/05/2017	£9.75	£1.95	£11.70	DIRECT DEBIT
Nomis Connections Ltd	01/05/2017	35053	Community centre telephones	15/05/2017	£31.86	£6.37	£38.23	DIRECT DEBIT
South East Water			Monthly payment on account	08/05/2017	£34.00		£34.00	DIRECT DEBIT
3C Environmental Technology	09/05/2017	29969	Staff legionella basic training	26/05/2017	£240.00	£48.00	£288.00	301121
CS Banners	16/05/2017	CSL12771	3 banners for APM meeting		£72.00	£14.40	£86.40	301122
Disconsulting IT Ltd	26/04/2017	11051	IT support May 2017	26/05/2017	£132.99	£26.60	£159.59	301123
Hampshire County Council	27/04/2017	3610885651	Fleet Link contribution 2017/2018	26/05/2017	£3,697.30		£3,697.30	301124
Hart District Council	21/04/2017	4000005163	CCTV charges Crookham crossroads 2017/2018	26/05/2017	£1,000.00	£200.00	£1,200.00	301125
	08/05/2017	4000005214	3% increase to CCTV charges		£30.00	£6.00	£36.00	£1,236.00
IAC Audit & Consultancy Ltd	13/05/2017	INV-0256	Internal audit services 2nd May 2017	26/05/2017	£345.00	£69.00	£414.00	301126
JFK Plumbing & Heating Ltd	10/05/2017	10995	Community centre boiler service	26/05/2017	£188.40	£37.68	£226.08	301127
KMC Cleaning Ltd	30/04/2017	1454	Pavilion clean April	26/05/2017	£292.00	£58.40	£350.40	301128
		1455	Community centre clean April		£886.00	£177.20	£1,063.20	£1,690.80
		1456	Litter picking at Peter Driver & wheel park		£231.00	£46.20	£277.20	
Landform Maintenance Ltd	30/04/2017	4688	Grounds maintenance April 2017	26/05/2017	£2,006.24	£401.25	£2,407.49	301129
Martindales	24/04/2017	496767	VAT re window insurance claim	26/05/2017		£28.25	£28.25	301130
Rialtas Business Solutions Ltd	04/05/2017	25443	2016 2017 year end close down of accounts	26/05/2017	£535.50	£107.10	£642.60	301131
Shield Security Services Ltd	28/04/2017	35700	Emergency response call out 10th April	26/05/2017	£25.00	£5.00	£30.00	301132
Sound Services	0/05/2017	16986	Repairs to sound system	26/05/2017	£144.85	£28.97	£173.82	301133
Surry Hills Solicitors	16/05/2017	153	Interim invoice re mens shed lease	26/05/2017	£515.00	£101.20	£616.20	301134
See the Light	15/05/2017	10880064	Community centre broadband	26/05/2017	£29.04	£5.81	£34.85	301135
South East Water	15/05/2017	16	Water usage at Peter Driver Feb - Apr 2017	26/05/2017	£31.53		£31.53	301136
		17	Standing charge at Peter Driver Apr - Sept 2017	26/05/2017	£114.42	£4.15	£118.57	£150.10
JFK Plumbing & Heating Ltd	22/05/2017	11007	Replace Cisterniser at community centre	26/05/2017	£295.00	£59.00	£354.00	301137
			Total direct debits & cheque payments		£11,282.53	£1,466.92	£12,749.45	
			Payments in May 2017		£18,959.57	£1,478.37	£20,437.94	

INTERNET PAYMENTS APPROVAL

CHEQUES & DIRECT DEBIT PAYMENTS APPROVAL

Signature 1: _____

Date: _____

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Date: _____

Signature 2: _____

Date: _____

Signature 2: _____

Date: _____

**CHURCH CROOKHAM PARISH COUNCIL
CREDIT CARD
PAYMENTS APRIL 2017**

Payee name	Invoice date	Invoice reference	Transaction detail	Payment date	Net amount	VAT	Total amount	Ref number
City Security Systems	03/04/2017	CSS5172	Green dome exit button - Community Centre	03/04/2017	£17.84	£3.57	£21.41	CC1APR17
Hampshire County Council	04/04/2017	58036083	Office stationery	04/04/2017	£75.49	£15.10	£90.59	CC2APR17
Martindales	05/04/2017		Insurance excess for broken window at community centre	05/04/2017	£100.00		£100.00	CC3APR17
Hart DC	21/04/2017		Planning application fee for CCTV at Crookham Park	21/04/2017	£97.50		£97.50	CC4APR17
Lloyds Bank	02/05/2017		Monthly fee	02/05/2017	£3.00		£3.00	CC5APR17
Payments in April 2017					£293.83	£18.67	£312.50	-

PAYMENTS APPROVAL

Signature 1: _____ Date: _____

Signature 2: _____ Date: _____

**CHURCH CROOKHAM PARISH COUNCIL
SUMMARY OF TRANSFERS OF PRECEPT FUNDS**

May 2017

Transfer from: **Cheque number:** **Transfer to:** **Details:**

£ 200.00	Unity Trust allotments deposit account 60-83- 01 20303949	internet transfer	Unity Trust current account 60-83-01 20303936	to cover refunds made in April
£ 100.00	Unity Trust allotments deposit account 60-83- 01 20303949	internet transfer	Unity Trust current account 60-83-01 20303936	To cover refunds made in May

APPROVED

Signature 1:

Date:

Signature 2:

Date:

**CHURCH CROOKHAM PARISH COUNCIL
S106 PAYMENTS**

May 2017

<u>Payee</u>	<u>Invoice date</u>	<u>Invoice ref</u>	<u>Details</u>	<u>Net amount</u>	<u>VAT</u>	<u>Total amount</u>	<u>Cheque number</u>	<u>Payment date</u>
HSBC Bank			Bank charges 31 Mar to 29 April 2017	£7.10		£7.10	DIRECT DEBIT	21/05/2017
Lloyds Bank			Bank charges 10 Mar to 09 April 2017	£5.00		£5.00	DIRECT DEBIT	16/05/2017
CCPC			to cover cost of grounds maintenance at Crookham Park paid from precept funds	£366.86		£366.86	100858	26/05/2017
Payments in May 2017				£378.96	£0.00	£378.96	-	

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CHURCH CROOKHAM PARISH COUNCIL
S106 transfer summary

May 2017

Transfer from		Cheque number	Transfer to	Details
£ 600.00	HSBC deposit account 40-21-27 61513400	internet transfer	HSBC current account 40-21-27 41475878	To cover cheques written in April
£ 366.86	HSBC deposit account 40-21-27 61513400	internet transfer	HSBC current account 40-21-27 41475878	To cover cheques written in May

APPROVED

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Date:

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Date:

Printed on 18/05/2017
At : 08:56

Church Crookham Parish Council
Budget Detail - By Combined Account Code

Note : Church Crookham Parish Council Actuals vs Budget to 19th May 2017

2016/2017

Agreed
Budget Actual YTD

Budget Expenditure

5998	Transfer to Reserves	0	15,504
5999	Transfer from Reserves	0	-18,498
9999	Discount	0	0

Other Cost/Income 0 -2,994

Budget Expenditure

4000	Salary Costs	54,387	9,042
4001	Community Centre Staff	0	0
4002	Park warden	4,550	0
4005	PAYE/NI	12,710	2,098
4010	Superannuation	12,948	2,178
4015	Professional Subscriptions	400	139
4020	Car Parking	0	0
4025	Staff Training	1,500	395
4030	Clerk's Travel Expenses	600	53
4100	Chairman's Allowance	0	0
4102	Councillor's Training	1,000	0
4104	Cllrs Travel Expenses	200	0
4106	Childcare Costs & Cllr expense	400	0
4108	Parish Office Rent	0	0
4110	Premises/Hall Hire Meetings	0	0
4112	Audit Fees	1,750	345
4114	Legal Fees	1,800	515
4116	Professional Fees	2,000	-15
4118	Insurance	4,300	4,759
4120	Subscriptions	1,342	1,475
4122	Information Commissioner	35	0
4124	HR Support	150	150
4126	Parish Plan	0	0
4128	Computer Maintenance/Hardware	1,500	66
4130	Licence Fee/Email/Software	3,000	725
4132	Website & Email	400	0
4136	Promotion & Publicity	5,000	1,677
4137	Postage	300	0
4138	Printing & Stationery	1,200	206
4140	Telephones	1,000	72
4142	Bank Charges	500	27
4144	CCTV Charges	1,122	1,090
4148	Election Services	0	0
4200	Elect & plumbing servicing	2,500	0
4205	Cleaning	12,650	862

4206	Window cleaning	500	196
4207	Gutter cleaning	500	0
4210	Electricity	2,650	-296
4215	Gas	4,600	16
4220	Water & Sewage Charges	2,350	0
4225	Rates	765	734
4230	General Maintenance P Driver	2,000	0
4305	Five a Side Maintenance	3,000	0
4310	GM Contract	22,500	2,006
4312	Allotment General Maintenance	1,000	800
4313	Grounds Maintenance	0	0
4314	Tenants Association Donation	610	610
4315	Refuse Collect/Litter Picking	6,600	231
4316	Allotment rent refund	100	0
4325	Open Space Maintenance	12,000	1,045
4330	Playground Maintenance	0	0
4331	Playground Inspection	170	0
4335	Dog Warden	0	0
4339	Parish Lengthsman	0	0
4340	CC Maintenance	7,000	792
4341	Community centre repairs	0	100
4342	Licences	1,600	0
4343	Refuse	1,000	71
4344	Hygiene	200	20
4345	Alarm	500	378
4346	Fire	500	0
4347	Equipment	2,000	100
4348	Security lock up	2,600	120
4400	Sports Equipment	1,200	0
4500	Fleet Link	3,674	3,697
4501	New community bus service	4,000	0
4505	Basingstoke Canal	6,750	0
4600	Community Grants	15,000	0
4800	Office Furniture & Equipment	0	0
4801	Installation of Allotment CCTV	0	0
4802	Allotments Setup	0	0
4803	Boulder inscription Lynwood	400	0
4804	Floral decorations	5,000	0
4805	Azalea Park Imp. Project	23,000	0
4806	Azalea Pk footpath	0	0
4807	Exterior seating & patio CC	10,000	0
4808	Defibrillator	2,000	1,733
4809	Mary Barry memorial bench	1,200	0
4810	Traffic Calming Projects	3,000	0
4811	Parish funded highways schemes	5,000	0
4812	Planning Applications	0	0
4813	Allotment Benches	0	0
4814	Litter Bins	0	0
4815	Improved Signage in Community	1,000	0
4816	Wheel park	0	0
4817	Resurfacing Lynwood Footpath	0	0
4818	Outside Gym Equipment	0	0
4819	Decorations	3,000	0
4820	Aldershot Road Footpath	0	0
4821	Parish Events	5,000	175
4822	Picnic Benches by Memorial Orc	3,000	0

4823	Parish Map	0	0
4825	Peter Driver Improvement Proj	0	0
4830	War Memorial Subscription	0	0
4831	Grounds maintenance tender	0	0
4835	Upgrade to Omega RBS	0	0
4836	Public Art	0	0
4839	Office move	0	0
4840	C Centre tender costs	0	0
4900	Community centre costs	0	0
4901	Community centre fix & fitting	0	0
9000	EMR Community Youth Proj Exp	0	0
9005	EMR Peter Driver improvements	500	0
9321	EMR - Defibrillator	0	1,000
9322	EMR - Parish maps	0	0
9323	EMR - Outdoor Gym Equipment	0	0
9324	EMR - Basketball Hoop	0	0
9326	EMR Allotment Shed	2,000	0
9327	EMR - Transport to PC Events	0	0
9328	EMR C Centre planning costs	0	0
9331	EMR GM tender	0	0
9340	EMR - Playground Replacement	6,000	0
9345	EMR - Replace 3G MUGA Surface	5,000	0
9350	EMR - Green Energy Projects	0	0
9355	EMR - Community Centre	2,000	0
9360	EMR - Highways	0	0
9365	EMR - Community Centre tender	0	0
9375	EMR - S106 interest received	2	0
9380	EMR - S106 SANG Car Park	0	0
9385	EMR - S106 Sandy Lane Car Park	0	0
9386	EMR - S106 Public Art	0	0
9387	EMR - S106 - Allotments	0	0
9388	EMR - S106 Playgrounds	0	0
9389	EMR - S106 Open spaces	0	0
9390	EMR - S106 C C construction	3	0

OverHead Expenditure 311,717 39,386

Budget Income

1000	Pitch Hire	29,000	1,573
1001	Ground rent	300	0
1010	Water	0	0
1050	Allotment Rental Income	4,650	0
1060	Community Centre Income	48,000	4,815
1061	Income from events	750	0
1066	CC Income - Solar Panels	1,500	0
1070	Donations	0	0
1071	VAT refund from prior year	0	0
1072	Pre school _ Easigrass	0	0
1073	Sundry income	0	120
1075	Insurance claims	0	0
1076	Precept	212,522	106,261
1080	Council Tax Grant Hart DC	0	0
1081	Small business rates relief	0	0
1090	Interest Received	200	4
1100	Land Transfer	0	0
1200	S106 Highways	0	0

1210	S106 Aza Pk footpath (Hart DC)	0	0
1300	Grants Received	0	0
1301	Parish Lengthsman Scheme	0	0
1500	Community centre contribution	0	0
1503	Allotments S106 Income	0	0
1505	Playgrounds S106 Income	0	0
1510	S106 receipts	0	0
Total Income		296,922	112,773
Total Net Expenditure		14,795	-76,382