

**CHURCH CROOKHAM PARISH COUNCIL**  
**FINANCE REPORT APRIL 2019**

**Bank Accounts Summary as at 31st March 2019**

| CASH BOOK            | Financial Year ending 31/3/19                         | Closing balance per February statement | Income - Credits received at bank in March | Expenditure - Cheques presented in March | Inter account transfers | Closing balance per March statement (cash at bank and in hand) |
|----------------------|-------------------------------------------------------|----------------------------------------|--------------------------------------------|------------------------------------------|-------------------------|----------------------------------------------------------------|
| <b>PRECEPT FUNDS</b> |                                                       |                                        |                                            |                                          |                         |                                                                |
| 1                    | Unity Bank Current A/c                                | £32,023.67                             | £7,532.62                                  | £27,953.52                               | £200.00                 | £11,802.77                                                     |
| 2                    | Unity Bank Deposit A/c                                | £422,746.08                            | £429.45                                    |                                          |                         | £423,175.53                                                    |
| <b>S106 FUNDS</b>    |                                                       |                                        |                                            |                                          |                         |                                                                |
| 3                    | HSBC Current A/C                                      | £368.66                                |                                            | £145.50                                  | £1,906.22               | £2,129.38                                                      |
|                      | HSBC S106 Deposit A/c                                 | £4,974.26                              | £0.69                                      |                                          | -£1,906.22              | £3,068.73                                                      |
|                      | Lloyds 3 month fixed term deposit                     | £0.00                                  |                                            |                                          | £600,000.00             | £600,000.00                                                    |
|                      | Santander 12 month Business bond                      | £239,997.23                            | £1,200.45                                  |                                          | -£241,197.68            | £0.00                                                          |
|                      | Lloyds Current A/c                                    | £3,875.03                              |                                            | £5.00                                    | -£3,800.00              | £70.03                                                         |
|                      | Lloyds Deposit A/c                                    | £450,017.96                            | £26.37                                     |                                          | -£355,002.32            | £95,042.01                                                     |
|                      | Lloyds 12 month fixed term deposit                    | £202,250.00                            |                                            |                                          |                         | £202,250.00                                                    |
|                      | Nationwide Building Society 12 month fixed term saver | £500.00                                |                                            |                                          |                         | £500.00                                                        |
|                      | Nationwide Building Society 3 month fixed term saver  | £600,017.26                            | £535.08                                    |                                          |                         | £600,552.34                                                    |
| 6                    | Unity Bank Allotments Deposits A/c                    | £6,414.38                              | £237.70                                    |                                          | -£200.00                | £6,452.08                                                      |
| <b>Grand Total</b>   |                                                       | <b>£1,963,184.53</b>                   | <b>£9,962.36</b>                           | <b>£28,104.02</b>                        | <b>-£0.00</b>           | <b>£1,945,042.87</b>                                           |

**Summary of expenditure in April 2019**

|                     |             |
|---------------------|-------------|
| Precept expenditure | £137,834.13 |
| S106 expenditure    | £3,011.18   |

**CHURCH CROOKHAM PARISH COUNCIL  
PRECEPT PAYMENTS APRIL 2019**

| Payee name                                    | Invoice date | Invoice reference | Transaction detail                                                                                                                            | Payment date | Net amount  | VAT       | Total amount | Cheque number         |
|-----------------------------------------------|--------------|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------------|-----------|--------------|-----------------------|
|                                               |              |                   | Employment costs                                                                                                                              |              | £7,084.64   | £0.00     | £7,084.64    |                       |
|                                               |              |                   | Total expenses                                                                                                                                |              | £96.38      | £15.95    | £112.33      |                       |
|                                               |              |                   | Total allotment deposit refunds                                                                                                               |              | £50.00      | £0.00     | £50.00       |                       |
|                                               |              |                   | Total deposit refund                                                                                                                          |              | £118.00     | £0.00     | £118.00      |                       |
| <b>Direct debits &amp; Internet payments</b>  |              |                   |                                                                                                                                               |              |             |           |              |                       |
| British Gas                                   | 09/04/2019   | 954476239         | Gas usage PD pavilion 28.02 to 30.03.19                                                                                                       | 30/04/2019   | £43.07      | £2.15     | £45.22       | DIRECT DEBIT APR19014 |
| Castle Water                                  |              |                   | Water rates at community centre                                                                                                               | 30/04/2019   | £52.09      |           | £52.09       | DIRECT DEBIT APR19015 |
| Grundon                                       | 31/03/2019   | GI02632902        | Refuse collection March                                                                                                                       | 20/04/2019   | £129.98     | £26.00    | £155.98      | DIRECT DEBIT APR19016 |
| Initial Washroom Hygiene                      | 21/03/2019   | 33052005          | Hygiene collection community centre April / May                                                                                               | 13/05/2019   | £14.30      | £2.86     | £17.16       | DIRECT DEBIT APR19017 |
| Lloyds Bank                                   |              |                   | Monthly credit card balance                                                                                                                   | 18/04/2019   | £900.00     |           | £900.00      | DIRECT DEBIT APR19018 |
| Nomis Connections Ltd                         | 01/04/2019   | 47958             | Community centre telephones                                                                                                                   | 15/04/2019   | £34.52      | £6.90     | £41.42       | DIRECT DEBIT APR19019 |
| Plusnet                                       | 25/03/2019   | 3902108-011       | Crookham Pk CCTV broadband                                                                                                                    | 01/04/2019   | £32.00      | £6.40     | £38.40       | DIRECT DEBIT APR19020 |
| Church Crookham Allotment Tenants Association |              |                   | Annual contribution to Tenants Association £5 per allotment holder = 5 * 127 plus interest earned on allotment deposit account 2018/19 £20.73 | 26/04/2019   | £655.73     |           | £655.73      | APR19021              |
| Releasing Potential                           |              |                   | Refund of over-payment for hall hire                                                                                                          | 18/04/2019   | £22.50      | £4.50     | £27.00       | APR19022              |
| Victim Support                                |              |                   | Grant awarded Full Council April 2019 minute ref 87/19                                                                                        | 26/04/2019   | £100.00     |           | £100.00      | APR19023              |
| Area Distribution Ltd                         | 17/04/2019   | GU1727            | Newsletter distribution                                                                                                                       | 26/04/2019   | £365.50     | £73.10    | £438.60      | APR19024              |
| Ben Sofier                                    | 22/04/2019   |                   | Emergency plumber for toilet leak at Peter Driver pavilion                                                                                    | 26/04/2019   | £75.00      |           | £75.00       | APR19025              |
| Disconsulting IT Ltd                          | 26/03/2019   | 14327             | IT support & online backup March                                                                                                              | 26/04/2019   | £151.74     | £30.35    | £182.09      | APR19026              |
| Gunns contractors Ltd                         | 07/04/2019   | 269               | Ducting for electrical supply for defibrillator at allotments site                                                                            | 26/04/2019   | £648.00     | £129.60   | £777.60      | APR19027              |
|                                               | 26/03/2019   | 3026              | Staff training                                                                                                                                | 26/04/2019   | £75.00      | £15.00    | £90.00       | APR19028              |
| HALC                                          | 09/04/2019   | 3197              | HALC & NALC fees 2019/20                                                                                                                      | 26/04/2019   | £1,461.00   |           | £1,461.00    | £1,551.00             |
| IAC Audit & Consultancy Ltd                   | 16/04/2019   | 693               | Final internal audit                                                                                                                          | 26/04/2019   | £345.00     | £69.00    | £414.00      | APR19029              |
| JFK Plumbing & Heating Ltd                    | 01/04/2019   | 12104             | Emergency call out to Peter Driver pavilion toilet leak                                                                                       | 26/04/2019   | £93.00      | £18.60    | £111.60      | APR19030              |
| JRB Enterprise Ltd                            | 26/03/2019   | 19577             | 8000 dog waste bags                                                                                                                           | 26/04/2019   | £247.50     | £49.50    | £297.00      | APR19031              |
| KMC Cleaning Ltd                              | 31/03/2019   | 1893              | Pavilion clean - March                                                                                                                        | 26/04/2019   | £306.60     | £61.32    | £367.92      | APR19032              |
|                                               |              | 1894              | Litter clearance at parish sites - March                                                                                                      |              | £185.00     | £37.00    | £222.00      |                       |
|                                               |              | 1895              | Community centre clean - March                                                                                                                |              | £1,202.59   | £240.52   | £1,443.11    |                       |
| Landform                                      | 04/04/2019   | 5807              | Additional grounds maintenance - March                                                                                                        | 26/04/2019   | £270.12     | £54.02    | £324.14      | APR19033              |
|                                               | 29/03/2019   | 5828              | Grounds maintenance March                                                                                                                     | 26/04/2019   | £3,020.61   | £604.13   | £3,624.74    | £3,948.88             |
| The Magazine Connection                       | 01/04/2019   | 6443              | Monthly full page advert                                                                                                                      | 26/04/2019   | £1,260.00   | £252.00   | £1,512.00    | APR19034              |
| Nash Electrical Services                      | 12/04/2019   | 8956              | Electrical supply to defibrillator at allotments site                                                                                         | 26/04/2019   | £1,384.64   | £276.94   | £1,661.58    | APR19035              |
| Npower                                        | 09/04/2019   | LGWBX6CL          | Electricity March Allotments site                                                                                                             | 26/04/2019   | £26.83      | £1.34     | £28.17       | APR19036              |
|                                               | 09/04/2019   | LGWBX6CN          | Electricity March community centre                                                                                                            | 26/04/2019   | £202.83     | £40.57    | £243.40      | APR19037              |
|                                               | 09/04/2019   | LGWBX6BT          | Electricity March Peter Driver pavilion                                                                                                       | 26/04/2019   | £127.99     | £6.40     | £134.39      | APR19038              |
|                                               | 09/04/2019   | LGWBX2MN          | Electricity March Allotments site                                                                                                             | 26/04/2019   | £15.93      | £3.19     | £19.12       | APR19039              |
| Rialtas Business Solutions Ltd                | 15/04/2019   | 26615             | Year end closedown                                                                                                                            | 26/04/2019   | £580.50     | £116.10   | £696.60      | APR19040              |
| See the Light                                 | 15/04/2019   | 12096028          | Crookham Park CCTV - broadband                                                                                                                | 26/04/2019   | £38.00      | £7.60     | £45.60       | APR19041              |
| See the Light                                 | 15/04/2019   | 12095883          | Community centre broadband                                                                                                                    | 26/04/2019   | £37.16      | £7.44     | £44.60       | APR19042              |
| Sharp                                         | 09/04/2019   | 8070190831        | Office printing Jan - Mar 2019                                                                                                                | 26/04/2019   | £62.59      | £12.52    | £75.11       | APR19043              |
| Shelley Signs                                 | 29/03/2019   | 23901             | Frame for Gurkha Board                                                                                                                        | 26/04/2019   | £935.00     | £187.00   | £1,122.00    | APR19044              |
| Simone Surveys Ltd                            | 02/04/2019   | 6897              | SLR deployment March                                                                                                                          | 26/04/2019   | £200.00     | £40.00    | £240.00      | APR19045              |
| Surrey Hills Solicitors                       | 18/04/2019   | 2070              | Preparation of Men's Shed lease                                                                                                               | 26/04/2019   | £909.00     | £180.00   | £1,089.00    | APR19046              |
| Total Gas & Power                             | 04/04/2019   | 188185222/19      | Community centre gas usage - March                                                                                                            | 26/04/2019   | £273.09     | £54.62    | £327.71      | APR19047              |
|                                               |              |                   | Total direct debits & internet payments                                                                                                       |              | £23,833.43  | £2,632.62 | £26,466.05   | £0.00                 |
| <b>Cheque payments</b>                        |              |                   |                                                                                                                                               |              |             |           |              |                       |
| Hart District Council                         |              |                   | Planning application for 19/00779/FUL phase 2 of Men's Shed PAID                                                                              | 16/04/2019   | £231.00     |           | £231.00      | 301241                |
|                                               |              |                   | Total cheque payments                                                                                                                         |              | £231.00     | £0.00     | £231.00      | £0.00                 |
| <b>Inter account transfers</b>                |              |                   |                                                                                                                                               |              |             |           |              |                       |
| To Unity Trust deposit account                |              |                   | To move first instalment of precept to deposit account                                                                                        | 16/04/2019   | £111,137.08 |           | £111,137.08  |                       |
|                                               |              |                   | Total inter account transfers                                                                                                                 |              | £111,137.08 | £0.00     | £111,137.08  |                       |

**CHURCH CROOKHAM PARISH COUNCIL  
PRECEPT PAYMENTS APRIL 2019**

|                                                                            |            |       |                                                       |                        |             |           |                  |          |
|----------------------------------------------------------------------------|------------|-------|-------------------------------------------------------|------------------------|-------------|-----------|------------------|----------|
|                                                                            |            |       |                                                       | Payments In April 2019 | £135,201.51 | £2,632.62 | £137,834.13      | £0.00    |
| <b>Payments made in previous month after publication of Finance Report</b> |            |       |                                                       |                        |             |           |                  |          |
| JFK Plumbing & Heating Ltd                                                 | 21/03/2019 | 12086 | Supply & fit thermostat covers in Acorn Hall          | 21/03/2019             | £290.00     | £58.00    | <b>£348.00</b>   | MAR19041 |
| Vita Play Ltd                                                              | 14/03/2019 | 2067  | Repairs to Rhynomulch at Azalea Park                  | 28/03/2019             | £880.00     | £176.00   | <b>£1,056.00</b> | MAR18042 |
| H Elliot                                                                   |            |       | Refund of damage deposit                              | 28/03/2019             | £50.00      |           | <b>£50.00</b>    | MAR18043 |
| Roupcycle Ltd                                                              | 25/03/2019 | 1834  | General waste clearance at Peter Driver Sports Ground | 28/03/2019             | £179.17     | £35.83    | <b>£215.00</b>   | MAR18044 |
| Castle Water                                                               |            |       | Payment on account                                    | 28/03/2019             | £52.09      |           | <b>£52.09</b>    | MAR18045 |

Signed:

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**CHURCH CROOKHAM PARISH COUNCIL**  
**Transfer summary - April 2019**

|              | Transfer from                                             |                   | Transfer to                                   | Details                                                                                             |
|--------------|-----------------------------------------------------------|-------------------|-----------------------------------------------|-----------------------------------------------------------------------------------------------------|
|              |                                                           | Cheque number     |                                               |                                                                                                     |
| £ 31.35      | Unity Trust allotments deposits account 60-83-01 20303949 | internet transfer | Unity Trust current account 60-83-01 20303936 | Allotment rent paid into wrong account                                                              |
| £ 45.65      | Unity Trust allotments deposits account 60-83-01 20303949 | internet transfer | Unity Trust current account 60-83-01 20303936 | Allotment rents paid into wrong account                                                             |
| £ 100.00     | Unity Trust allotments deposits account 60-83-01 20303949 | internet transfer | Unity Trust current account 60-83-01 20303936 | Allotment deposit refunds                                                                           |
| £ 220,000.00 | Unity Trust deposit account 60-83-01 20303952             | internet transfer | Unity Trust current account 60-83-01 20303936 | To transfer 50% of general reserve to Lloyds bank<br>Agreed Full Council Apr 2019 minute ref 085/19 |
|              | Unity Trust current account 60-83-01 20303936             | internet transfer | Lloyds Bank deposit account 30-93-20 32162960 |                                                                                                     |
| £ 20,000.00  | Unity Trust deposit account 60-83-01 20303952             | internet transfer | Unity Trust current account 60-83-01 20303936 | To cover payments                                                                                   |

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Unity Trust allotment deposit account 60-83-01 20303949

**CHURCH CROOKHAM PARISH COUNCIL  
CREDIT CARD PAYMENTS  
MARCH 2019**

| <u>Payee name</u>             | <u>Invoice date</u> | <u>Invoice reference</u> | <u>Transaction detail</u>                           | <u>Net amount</u> | <u>VAT</u>     | <u>Total amount</u> | <u>Ref number</u> |
|-------------------------------|---------------------|--------------------------|-----------------------------------------------------|-------------------|----------------|---------------------|-------------------|
| Ace Electric                  | 11/03/2019          | 33610                    | Bosch SMS dishwasher                                | £304.16           | £60.83         | <b>£364.99</b>      | CCMAR1901         |
| Allcam Mobile Products Ltd    | 15/03/2019          | 10231                    | Desk mount monitor stand                            | £41.65            | £8.33          | <b>£49.98</b>       | CCMAR1902         |
| Tinyyo Ltd                    | 13/03/2019          | 60529                    | 3 high viz vests                                    | £48.71            | £9.75          | <b>£58.46</b>       | CCMAR1903         |
| Bookanad                      | 20/03/2019          | 901522723                | Legal notice easement at Peter Driver Sports Ground | £109.04           | £21.81         | <b>£130.85</b>      | CCMAR1904         |
| Bookanad                      | 31/03/2019          | 901538424                |                                                     | £109.04           | £21.81         | <b>£130.85</b>      |                   |
| Refreshment shop              | 26/03/2019          | 933381                   | Refreshments for re-sale in meeting room            | £45.28            | £1.60          | <b>£46.88</b>       | CCMAR1905         |
| Lloyds Bank                   |                     |                          | Monthly fee                                         | £3.00             |                | <b>£3.00</b>        | CCMAR1906         |
| <b>Payments in March 2019</b> |                     |                          |                                                     | <b>£660.88</b>    | <b>£124.13</b> | <b>£785.01</b>      | -                 |

**PAYMENTS APPROVAL**

Signature 1: \_\_\_\_\_ Date: \_\_\_\_\_

Signature 2: \_\_\_\_\_ Date: \_\_\_\_\_

**CHURCH CROOKHAM PARISH COUNCIL**  
**S106 PAYMENTS APRIL 2019**

| <u>Payee name</u>             | <u>Invoice date</u> | <u>Invoice reference</u> | <u>Transaction detail</u>                                                                                      | <u>Payment date</u> | <u>Net amount</u> | <u>VAT</u>   | <u>Total amount</u> | <u>Cheque number</u>      |
|-------------------------------|---------------------|--------------------------|----------------------------------------------------------------------------------------------------------------|---------------------|-------------------|--------------|---------------------|---------------------------|
| HSBC                          |                     |                          | Bank charges from 28 02 19 to 30 03 19                                                                         | 21/04/2019          | £5.50             |              | <b>£6.18</b>        | DIRECT DEBIT<br>APRS19001 |
| Lloyds                        | 11/03/2019          | 275498129                | Bank charges from 10 02 19 to 09 03 19                                                                         | 19/04/2019          | £5.00             |              | <b>£5.00</b>        | DIRECT DEBIT<br>APRS19002 |
| CCPC Lloyds bank account      |                     |                          | To transfer to Lloyds account to top up Lloyds account balance to £98,000 of £100,000 S106 annual contribution | 26/04/2019          | £3,000.00         |              | <b>£3,000.00</b>    | HSBC CHEQUE<br>100888     |
| <b>Payments in April 2019</b> |                     |                          |                                                                                                                |                     | <b>£3,010.50</b>  | <b>£0.00</b> | <b>£3,011.18</b>    |                           |

**APPROVAL:**

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**CHURCH CROOKHAM PARISH COUNCIL**  
**S106 transfer summary - April 2019**

|            | Transfer from                             | Cheque number        | Transfer to                                  | Details                                                                                                              |
|------------|-------------------------------------------|----------------------|----------------------------------------------|----------------------------------------------------------------------------------------------------------------------|
| £ 3,000.00 | HSBC deposit account<br>40-21-27 61513400 | internet<br>transfer | HSBC current<br>account 40-21-27<br>41475878 | To transfer to Lloyds account to top up Lloyds account<br>balance to £98,000 of £100,000 S106 annual<br>contribution |

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