

**CHURCH CROOKHAM PARISH COUNCIL
FINANCE REPORT SEPTEMBER 2017**

Bank Accounts Summary as at 31st August 2017

CASH BOOK	Financial Year ending 31/3/18	Closing balance per July Statement	Income - Credits received at bank in August	Expenditure - Cheques presented in August	Inter account transfers	Closing balance per August statement (cash at bank and in hand)
PRECEPT FUNDS						
1	Unity Bank Current A/c	£27,655.02	£3,091.89	£24,171.32	£28,216.11	£34,791.70
2	Unity Bank Deposit A/c	£320,355.94				£320,355.94
8	Lloyds Bank Credit Card	-£79.15			£79.15	£0.00
S106 FUNDS						
3	HSBC Current A/C	£4,853.24		£1,093.50	-£3,722.60	£37.14
	HSBC S106 Deposit A/c	£42,483.28	£1.08		£96.80	£42,581.16
	Lloyds 12 month fixed term deposit	£298,762.50				£298,762.50
	Santander 12 month Business bond	£238,802.75				£238,802.75
	Lloyds Current A/c	£24,713.96		£5.00	-£24,648.96	£60.00
	Lloyds Deposit A/c	£29,710.19	£1.50			£29,711.69
6	Unity Bank Allotments Deposits A/c	£6,221.26			-£20.50	£6,200.76
	Grand Total	£993,478.99	£3,094.47	£25,269.82	£0.00	£971,303.64

Summary of expenditure in September 2017	
Precept expenditure	£57,061.26
S106 expenditure	£ 189.09

**CHURCH CROOKHAM PARISH COUNCIL
PRECEPT PAYMENTS SEPTEMBER 2017**

Payee name	Invoice date	Invoice reference	Transaction detail	Payment date	Net amount	VAT	Total amount	Cheque number
Internet payments								
			Employment costs		£5,956.03	£0.00	£5,956.03	
			Total expenses		£72.00	£3.20	£75.20	
KMC Cleaning Ltd	31/08/2017	1513	Cleaning Peter Driver pavilion August	28/09/2017	£116.00	£23.20	£139.20	992070165 £1,610.40
		1514	Litter pick Peter Driver & wheel park August		£227.00	£45.40	£272.40	
		1515	Community centre clean August		£999.00	£199.80	£1,198.80	
S Rule t/a Treasure Fencing	05/09/2017	SGR0002	Install bins	28/09/2017	£230.00		£230.00	£368,784,373.00
Total internet payments in September					£7,600.03	£271.60	£7,871.63	0.00
Direct debits & cheque payments								
Lloyds Credit card			to pay balance of credit card				£0.00	DIRECT DEBIT
British Gas	05/09/2017	966263500	Gas at Peter Driver pavilion 02.08.17 to 01.09.17	22/09/2017	£46.24	£2.31	£48.55	DIRECT DEBIT
Grundon	31/08/2017	GI02268439	Refuse collection community centre August	20/09/2017	£91.73	£18.35	£110.08	DIRECT DEBIT
Initial Washroom Hygiene	17/08/2017	32460188	Hygiene collection community centre September/October	23/09/2017	£14.30	£2.86	£17.16	DIRECT DEBIT
Nomis Connections Ltd	01/09/2017	37206	Community centre telephones	15/09/2017	£30.28	£6.06	£36.34	DIRECT DEBIT
South East Water			Monthly payment on account	16/09/2017	£16.00		£16.00	DIRECT DEBIT
The Great Outdoor Gym Company	24/07/2017	2938	Supply & install outdoor gym at Peter Driver sports Ground	01/09/2017	£30,000.00	£6,000.00	£36,000.00	301197
T3 Handyman Services	13/08/2017	TI0317-08	Handyman services	01/09/2017	£560.00		£560.00	301198
Axis fire & Security Services Ltd	30/08/2017	74272	Replacement call point	28/09/2017	£85.00	£17.00	£102.00	301200
CPRE Hampshire	04/09/2017	122	Neighbourhood Planning Conference - Cristina Harris	28/09/2017	£30.00		£30.00	301201
Disconsulting IT Ltd	26/08/2017	11589	IT support & backup August 2017	28/09/2017	£132.99	£26.60	£159.59	301202
D Scutt t/a D.S.D	25/08/2017		To decorate interior of community centre	28/09/2017	£2,655.00		£2,655.00	301203
Gunns Contractors Ltd	30/08/2017	200	Install tarmac path to storage shed	28/09/2017	£3,636.00	£727.20	£4,363.20	301204
Igloo surfaces Ltd	16/08/2017	1270	White PVC panels for toilets	28/09/2017	£116.67	£23.33	£140.00	301205
Landform Maintenance Ltd	30/08/2017	4854	Grounds maintenance August	28/09/2017	£2,006.24	£401.25	£2,407.49	301206
	15/08/2017	4819	New hose, sprinkler & trolley		£140.00	£28.00	£168.00	£2,575.49
See the Light	15/09/2017	10990034	Community centre broadband	28/09/2017	£29.04	£5.81	£34.85	301207
Simone Surveys Ltd	19/09/2017	6352	Deployment of SLR unit Aldershot Road	28/09/2017	£200.00	£40.00	£240.00	301208
Southern Security Services Ltd	25/08/2017	63648	Annual alarm maintenance & monitoring	28/09/2017	£500.00	£100.00	£600.00	301209
South East Water Choice	25/08/2017	5	Water usage at allotment site Feb - Aug 2017	28/09/2017	£485.15		£485.15	301210
TM Roofing	19/09/2017	9319	Roof repairs pavilion Peter Driver Sports Ground	28/09/2017	£552.00	£110.40	£662.40	301211
Total Gas & Power	13/09/2017	156276477/17	Gas usage at community centre August	28/09/2017	£274.35	£13.72	£288.07	301212
K Quent			Allotment deposit & rent refund	28/09/2017	65.75		£65.75	301213
Total direct debits & cheque payments					£41,666.74	£7,522.89	£49,189.63	
Payments in September 2017					£49,266.77	£7,794.49	£57,061.26	

INTERNET PAYMENTS APPROVAL

CHEQUES & DIRECT DEBIT PAYMENTS APPROVAL

Signature 1: _____ Date: _____

Signature 1: _____ Date: _____

Signature 2: _____ Date: _____

Signature 2: _____ Date: _____

**CHURCH CROOKHAM PARISH COUNCIL
SUMMARY OF TRANSFERS OF PRECEPT FUNDS**

September 2017

Transfer from: Cheque number: Transfer to: Details:

£ 75,000.00	Unity Trust current account 60-83-01 20303936	internet transfer	Unity Trust deposit account 60-83-01 20303952	to move second installment of precept into deposit account - leaving remainder to cover cheque payments in September
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Date:

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Date:

CHURCH CROOKHAM PARISH COUNCIL
S106 PAYMENTS - SEPTEMBER 2017

<u>Payee</u>	<u>Invoice date</u>	<u>Invoice ref</u>	<u>Details</u>	<u>Net amount</u>	<u>VAT</u>	<u>Total amount</u>	<u>Cheque number</u>	<u>Payment date</u>
HSBC Bank	31/08/2017		Bank charges 31 July to 30 Aug	£7.10		£7.10	DIRECT DEBIT	21/09/2017
Lloyds Bank	10/08/2017	233021367	Bank charges 10 July to 09 Aug	£5.00		£5.00	DIRECT DEBIT	19/09/2017
CCPC			Paid from Unity Trust Bank account: First monthly payment for CCTV charges £36.99 + 2 bins installed at skate park	£176.99		£176.99	100862	26/09/2017
Payments in September 2017				£189.09	£0.00	£189.09		

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Date:

Signature 2:

Date:

CHURCH CROOKHAM PARISH COUNCIL
S106 transfer summary

September 2017

	Transfer from		Transfer to	Details
		Cheque number		
£ 176.99	HSBC deposit account 40-21-27 61513400	internet transfer	HSBC current account 40-21-27 41475878	Paid from Unity Trust Bank account: First monthly payment for CCTV charges £36.99 + 2 bins installed at skate park

APPROVED

Signature 1:

Date:

Signature 2:

Date:

CHURCH CROOKHAM PARISH COUNCIL
MONTHLY BUDGET DETAIL - by combined account code

Printed on : 20/09/2017

At : 12:50

Note : Church Crookham Parish Council Actuals vs Budget to 20th September 2017

Note: (-) Net Expenditure means Income is greater than Expenditure

		<u>2017/2018</u>	
		Agreed	
		Budget	Actual YTD
<u>Budget Expenditure</u>			
5998	Transfer to Reserves	0	15,518
5999	Transfer from Reserves	0	-70,933
		Other Cost/Income	0
			-55,415
<u>Budget Expenditure</u>			
4000	Salary Costs	54,387	26,129
4001	Community Centre Staff	0	0
4002	Park warden	4,550	0
4005	PAYE/NI	12,710	6,467
4010	Superannuation	12,948	6,199
4015	Professional Subscriptions	400	316
4020	Car Parking	0	0
4025	Staff Training	1,500	395
4030	Clerk's Travel Expenses	600	80
4100	Chairman's Allowance	0	0
4102	Councillor's Training	1,000	198
4104	Cllrs Travel Expenses	200	0
4106	Childcare Costs & Cllr expense	400	0
4108	Parish Office Rent	0	0
4110	Premises/Hall Hire Meetings	0	0
4112	Audit Fees	1,750	345
4114	Legal Fees	1,800	596
4116	Professional Fees	2,000	454
4118	Insurance	4,300	4,890
4120	Subscriptions	1,342	1,475
4122	Information Commissioner	35	35
4124	HR Support	150	150
4126	Parish Plan	0	0
4128	Computer Maintenance/Hardware	1,500	330
4130	Licence Fee/Email/Software	3,000	1,268
4132	Website & Email	400	175
4136	Promotion & Publicity	5,000	2,476
4137	Postage	300	123
4138	Printing & Stationery	1,200	501
4140	Telephones	1,000	533
4142	Bank Charges	500	146
4144	CCTV Charges	1,122	1,127
4148	Election Services	0	0
4200	Elect & plumbing servicing	2,500	190
4205	Cleaning	12,650	4,542
4206	Window cleaning	500	449
4207	Gutter cleaning	500	0

CHURCH CROOKHAM PARISH COUNCIL
MONTHLY BUDGET DETAIL - by combined account code

4210	Electricity	2,650	413
4215	Gas	4,600	1,860
4220	Water & Sewage Charges	2,350	1,204
4225	Rates	765	734
4230	General Maintenance P Driver	2,000	695
4305	Five a Side Maintenance	3,000	100
4306	Tennis courts	0	0
4310	GM Contract	22,500	10,031
4312	Allotment General Maintenance	1,000	1,266
4313	Grounds Maintenance	0	0
4314	Tenants Association Donation	610	610
4315	Refuse Collect/Litter Picking	6,600	3,527
4316	Allotment rent refund	100	0
4320	Tree Surgery/Safety	0	0
4325	Open Space Maintenance	12,000	6,797
4330	Playground Maintenance	0	0
4331	Playground Inspection	170	0
4335	Dog Warden	0	0
4339	Parish Lengthsman	0	0
4340	CC Maintenance	7,000	6,336
4341	Community centre repairs	0	0
4342	Licences	1,600	2,450
4343	Refuse	1,000	400
4344	Hygiene	200	70
4345	Alarm	500	1,153
4346	Fire	500	342
4347	Equipment	2,000	615
4348	Security lock up	2,600	720
4400	Sports Equipment	1,200	1,100
4500	Fleet Link	3,674	3,697
4501	New community bus service	4,000	0
4505	Basingstoke Canal	6,750	6,750
4600	Community Grants	15,000	100
4800	Office Furniture & Equipment	0	0
4801	Installation of Allotment CCTV	0	0
4802	Allotments Setup	0	0
4803	Boulder inscription Lynwood	400	0
4804	Floral decorations	5,000	3,864
4805	Azalea Park Imp. Project	23,000	0
4806	Azalea Pk footpath	0	0
4807	Exterior seating & patio CC	10,000	0
4808	Defibrillator	2,000	1,733
4809	Mary Barry memorial bench	1,200	0
4810	Traffic Calming Projects	3,000	1,000
4811	Parish funded highways schemes	5,000	0
4812	Planning Applications	0	0
4813	Allotment Benches	0	0
4814	Litter Bins	0	0
4815	Improved Signage in Community	1,000	0
4816	Wheel park	0	0
4817	Resurfacing Lynwood Footpath	0	0
4818	Outside Gym Equipment	0	30,000
4819	Decorations	3,000	0
4820	Aldershot Road Footpath	0	0
4821	Parish Events	5,000	610
4822	Picnic Benches by Memorial Orc	3,000	0

CHURCH CROOKHAM PARISH COUNCIL
MONTHLY BUDGET DETAIL - by combined account code

4823	Parish Map	0	0
4825	Peter Driver Improvement Proj	0	345
4830	War Memorial Subscription	0	0
4831	Grounds maintenance tender	0	0
4835	Upgrade to Omega RBS	0	0
4836	Public Art	0	0
4839	Office move	0	0
4840	C Centre tender costs	0	0
4900	Community centre costs	0	50
4901	Community centre fix & fitting	0	0
9000	EMR Community Youth Proj Exp	0	0
9005	EMR Peter Driver improvements	500	16,397
9321	EMR - Defibrillator	0	1,000
9322	EMR - Parish maps	0	0
9323	EMR - Outdoor Gym Equipment	0	0
9324	EMR - Basketball Hoop	0	0
9326	EMR Allotment Shed	2,000	0
9327	EMR - Transport to PC Events	0	0
9328	EMR C Centre planning costs	0	0
9331	EMR GM tender	0	0
9340	EMR - Playground Replacement	6,000	0
9345	EMR - Replace 3G MUGA Surface	5,000	0
9350	EMR - Green Energy Projects	0	0
9355	EMR - Community Centre	2,000	0
9360	EMR - Highways	0	0
9365	EMR - Community Centre tender	0	0
9375	EMR - S106 interest received	5	0
9380	EMR - S106 SANG Car Park	0	0
9385	EMR - S106 Sandy Lane Car Park	0	0
9386	EMR - S106 Public Art	0	0
9387	EMR - S106 - Allotments	0	0
9388	EMR - S106 Playgrounds	0	0
9389	EMR - S106 Open spaces	0	0
9390	EMR - S106 C C construction	7	29,312
Expenditure		311,725	194,870

Budget Income

1000	Pitch Hire	29,000	12,053
1001	Ground rent	300	0
1010	Water	0	0
1050	Allotment Rental Income	4,650	4,604
1060	Community Centre Income	48,000	19,257
1061	Income from events	750	0
1066	CC Income - Solar Panels	1,500	1,110
1070	Donations	0	0
1071	VAT refund from prior year	0	0
1072	Pre school _ Easigrass	0	0
1073	Sundry income	0	120
1075	Insurance claims	0	0
1076	Precept	212,522	212,522
1080	Council Tax Grant Hart DC	0	0
1081	Small business rates relief	0	0
1090	Interest Received	200	63
1100	Land Transfer	0	0
1200	S106 Highways	0	0

CHURCH CROOKHAM PARISH COUNCIL
MONTHLY BUDGET DETAIL - by combined account code

1210	S106 Aza Pk footpath (Hart DC)	0	0
1300	Grants Received	0	0
1301	Parish Lengthsman Scheme	0	0
1500	Community centre contribution	0	0
1503	Allotments S106 Income	0	0
1505	Playgrounds S106 Income	0	0
1510	S106 receipts	0	0
	Total income	296,922	249,729
	Total net expenditure	-14,803	110,274