

CHURCH CROOKHAM PARISH COUNCIL

Full Council Meeting

Init: _____

Minutes of the Meeting of the Church Crookham Parish Council

Date and Time: Monday 25th November 2019, 8.00pm

Place: Acorn Hall, Church Crookham Community Centre

Present:

Councillors: Gill Thomas (GT) Chair; Gareth Saunders (GSa); Michael Thorne (MT); Helen Butler (HB); Richard Martin (RM); Jenny Radley (JR); Cristina Harris (CH).

Also: Claire Inglis (Clerk)

Cllr John Bennison (HCC)

There were 3 members of the public present.

226/19	Apologies for absence Apologies were received from Michael Burford, Debbie Moss, Gill Scott.	
227/19	To approve minutes of previous meetings To receive and approve as a correct record the minutes of the Full Council Meeting 28 th October 2019 It was resolved to approve the minutes of the meeting held 28th October 2019 and committee meetings as above. Minutes approved were signed. Proposed GT, Seconded MT, 6 in favour, 1 abstention. To receive the minutes and accept recommendations of the following committee meetings and to return to committees any issues for reconsideration: Planning Committee Meeting - 14th October & 11 th November 2019 Staff committee - 22nd October 2019 (Subject to confidential minute) It was resolved to approve the minutes of the above meetings and the Staff Committee minutes were signed. Proposed GT, Seconded RM, all in favour.	
228/19	Dispensations – To receive any written requests for disclosable pecuniary interest dispensations from members None received	
229/19	Declaration of interest - relating to any item on the agenda Cllrs RM and MT re agenda item 231/19 Grant application	
230/19	Chairman's Announcements Remembrance service - thanks to Cllr Mike Thorne for representing CCPC at the annual memorial service which was well attended.	

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	Volunteers for the Christmas party still needed for Sunday 1st December from 1.30pm Tea Dance - A well-attended event 40+ people. Thanks to Comm Centre Officer for organising, Cllrs DM and CH for helping staff on the day. Feedback was obtained and to be reviewed but on whole positive comments regarding sense of community and good initiative by CCPC.	
231/19	Public session – This is an opportunity for members of the public to bring matters relating to items on the agenda to the attention of the committee Cllr Bennison reported that: - Hampshire CC have allocated £600k funding to appoint officers to look at proposals for climate change. Charging points for cars will be encouraged at parish level and an email will be issued via Hart DC in the new year. - The Council is now in purdah ahead of the December General Election. - Cllr HB had asked about the trees felled at Windy Gap. The Forestry Commission granted a licence for the tree felling and is to be replanted with deciduous trees within 2 years so probably due to be replanted. - School crossing patrol recruitment has not drawn any interest would CCPC post the advert on their website and social media? CCPC agreed.	CCO
232/19	Grant Applications To receive and consider approval of grant applications Budget for 2019/20 is £20,000 [excluding Basingstoke Canal Contribution] Awarded YTD £4,110 with balance outstanding £15,890. 1) Tweseldown Infant School PTFA £10,000 - £15,000 Children's activity and play equipment. Members of the PTFA gave a presentation about the project and questions were asked. Other fundraising sources were suggested, and the school are continuing to fundraise through events e.g. upcoming fireworks, Christmas party. The PTFA confirmed they would be working with the school to enable the project to proceed due to the need to cover the VAT payment which will be able to be reclaimed. It was resolved to approve a grant of £10,000 to Tweseldown Infant School PTFA for the children's activity and play equipment. Proposed GT, Seconded JR, 5 in favour, 2 abstentions.	RFO
233/19	Southampton to London Pipeline Consultation To consider the consultation on reduction of logistics hubs for the project and decide whether to and agree response In summary the most relevant logistics hub planned for the SLP project is sited at Hartland Village within the construction site of the new St Edwards development. A reduction in size of 20 acres is proposed and the access road is from the Farnborough/Southwood side of the development which remains unchanged from the original plan. The consultation documentation provides information on the potential environmental impact of the logistics hub and changes to them. Whilst the local journeys around	

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	Hartland Village hub are expected to rise due to the overall reduction in number of hubs the impact assessment still considers this to be a small unchanged 3% of the local traffic conditions. It was resolved to submit a response that the changes were noted by CCPC Proposed GT, Seconded RM, all in favour.	Clerk
234/19	Tree Survey To review outcomes from survey of new sites and approve additional actions and associated costs The Clerk reported increased costs incurred from the Tree survey based on approximate tree numbers being greater than quoted for and more detailed survey of individual trees in Lynwood. It was resolved to approve the additional £450 cost for the tree survey. Proposed GT, Seconded GSa, all in favour. Clerk highlighted areas not yet covered by the most recent survey which includes: Allotment site (owned land) – also not surveyed in 2016 Area adjacent to Comm centre car park in front of Newton Drive 3-4 trees 3rd party land boundary to Sandy Lane car park – Clerk to request confirmation of tree health from 3rd party landowners. It was resolved to approve additional £500 for survey of Allotment site and Newton Drive trees. Proposed GT, Seconded MT, all in favour. Ongoing discussions for current land and asset transfer with Taylor Wimpey are taking place. Clerk has requested that trees in the relevant areas be reviewed and any issues resolved before handover. This includes Area G, Area D (old compound and wooded area), Area F, Allamand and balance of Area J. Councillors ask Clerk to clarify SANG compound area at allotment and the management of the water course in the wooded area behind the compound to understand how this will be managed. Quotes have been requested from tree surgeons but not have all been submitted to enable a complete comparison in time for the works to be allocated. However, the 2 High Priority issues have been quoted by 2 companies. It was resolved to appoint Contractor 2 Charterhouse Tree Care Limited to carry out the 2 High Priority jobs at Lynwood and High Trees at a total cost of £1,055. Proposed GT, Seconded GSa, all in favour. Notify residents via Facebook and Website and notice at site. Information was provided on advice for future management of Chesilton Woods as a woodland in terms of removing invasive non-native species over a rolling programme. A forestry thin of woodland management. Concerns have also been raised by the tree consultant in relation to the dumping of garden waste in the woodland over garden fences and possible encroachment into the woods from a garden structure.	Clerk Clerk Clerk Clerk Clerk Clerk

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	Councillors requested that letters be issued to residents bordering the woodland relating to the specific issues. Finally, it was confirmed that the final survey report from the remaining parish owned land has been received and queries resolved to enable the second tranche of quotes to be obtained. Clerk will circulate the document to tree surgeons to bring quotes to be agreed at the Facilities meeting in December.	FO Clerk
235/19	Crookham Park site update To receive an update on progress of site issues Some good news: MUGA has now been resurfaced which was completed on Thursday 21st November. The Clerk is awaiting confirmation of when lining is due to take place to mark out courts for football and basketball at 90 degrees to each other in different colours. Clerk has also suggested inclusion of MUGA as part of current land transfer under discussion subject to a 1 year follow up for any issues that arise so that CCPC could look to open facility in new year. Athletics track still no evidence of works being carried out. Clerk has chased TW for information and Enforcement at Hart DC for an update. Kompan were on site 25/11 to progress other play areas LAP 7 and completion of other LAPs with repair tasks also due. Resident query regarding installation was apparently dealt with between TW and Kompan and work commenced. Land transfer has been proposed with associated Commuted sums advised and reconciled between both parties. Clerk continues discussions on these to progress to Legals and monitoring progress on site such as Area G completion, MUGA, ditch work along Gurkha path etc. Maybe subject to additional tree survey in advance of land transfer.	Clerk
236/19	Community Survey To discuss and agree approach to Community Survey review of outcomes Facilities Officer has produced a PDF document of all the responses from the data held within SurveyMonkey (including manual responses manually entered). Interpretation of data needs engagement from all Councillors to understand how they see CCPC responding to the outcomes. It was agreed that the subjective data be analysed further to summarise similar responses and consolidate comments for review by Councillors in order to generate a summary report from which to formulate a report to residents. Timescales aiming for January Full Council and newsletter to be issued in March.	FO/ Clerk
237/19	Quotes To receive and approve quotes for works as required	

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	N.B. Quote brought for Council consideration in Sept for maintenance of AC unit in office work actually carried out for lower cost by JFK the current plumbing engineers used by CCPC at £95 net of VAT rather than contractor mentioned in minutes at £138. 1) Clerk to receive update to First Aid training now expired with St Johns Ambulance cost £135 2) £42 Land Registry Search required as outcome of tree survey at Chesilton Woods (CCPC records show not all of wooded area under land registry title await confirmation) Quotes 1 & 2 Approved Proposed GT, Seconded MT, all in favour.	
238/19	To approve payment of accounts for November 2019 The reports were received It was resolved to approve the payments of accounts reports and acknowledge the £20 per month additional charge from Disconsulting. Proposed GT, Seconded GSc, 7 in favour, 1 abstention.	
239/19	To receive Clerks Report Charity Rates To date £163 Facility hire discount has been given to charities YTD – this represents August art exhibition vs budget of £500. Councillors to consider inclusion in upcoming budget process for 2020/2021 S106 Hart DC release of funds RFO is in receipt of Purchase order from Hart DC which she will raise an invoice against to Hart DC to enable them to release the S106 funds contributing to the Allotment toilet project of £4,350 now confirmed as approved by HDC. Comm Centre Booking complaint Councillors were informed of a complaint regarding the difficulty booking the Community Centre facility. It was agreed that the Clerk respond to the resident and clarify some points raised by the resident e.g. Crookham Park management fee does not fund the centre. Allotment/ SANG car park Reports have been made by a resident and CCPC to the police regarding lots of cars at night in the car park. CCTV footage has been given to the police and a request for more night-time patrols in this area. Overflow Car Park traffic survey This commenced on Thursday 14th November when traffic counters were installed to the entrance to car park and overflow car park. The overflow car park barrier is now open Monday to Thursday until lock up time by cleaner and Friday until last member of staff leaves mid-pm. Weekends are subject to prior arrangement with hirers if required. The Athletics club have been asked to provide data on cars parked and drop off for their	

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	club nights over the same two-week period. Information will be shared when the traffic survey is complete and discussion for future survey to collect data for potential car park extension in future. Bulb Planting project The bulb planting project for the year was completed with 1,000 bulbs planted in locations: Open space behind Comm centre; Open space in front of Comm centre; The Verne adjacent to Aldershot Rd and End of Gables Rd with Aldershot Rd. Many helpers ranging from Councillors, staff, family, members of public and Beavers group. Look forward to seeing blooms in Spring. Budget of £750 was spent as follows: £166 bulbs £124 tools £256 HCC cultivation licences for locations in CC outside Crookham Park (5 yr licences) Total spend £546 Few remaining bulbs will be planted in tubs to display outside Comm centre in Spring using some of remaining budget to purchase. Tea Dance expected expenditure Dance instructor Approx £350 Refreshments Approx £50 Budget allowed for £400 so should come just in or fraction over depending on final cost review Parish Office – Christmas period Please note that the Parish Office will be closed from close of business Friday 20th December and reopen 2nd January 2020 Some classes continue to run – please refer to website for details	
240/19	To receive monthly safety reports Reports were received	
241/19	External Bodies Committee attendance To report on external bodies committee meetings attended and recommend any action required by the Parish Council FACC – Report circulated Parish Flood Forum – held today 25th Nov MT and JR in attendance. Report to follow. Fleet Link meeting – Service providers report was circulated and clarification on customer bookings from residents of Church Crookham sought. JR and RR in attendance. Issues re qualification for use of service and Elvetham Heath users as well as under booked trips – alternative destinations to be agreed. Hart DC Planning peer review – Report was circulated.	

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242/19	To confirm next meeting dates Hart DC planning meeting: Wednesday 11th December 2019 CCPC Planning Meeting: 7.30pm 9th December 2019 CCPC Facilities Meeting: 8pm 9th December 2019 CCPC Planning Meeting: 7.45pm 13th January 2020 NO Facilities Meeting January 2020 CCPC Planning Meeting: 7.30pm 27th January 2020 CCPC Full Council Meeting: 8pm 27th January 2020	
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Meeting closed at 21.43pm

Signed _____ Date _____