

**CHURCH CROOKHAM PARISH COUNCIL  
FINANCE REPORT MARCH 2020**

**Bank Accounts Summary as at 29th February 2020**

| CASH BOOK            | Financial Year ending 31/3/20                        | Closing balance per January statement | Income - Receipts in February | Expenditure - Payments made in February | Inter account transfers | Closing balance per February statement (cash at bank and in hand) |
|----------------------|------------------------------------------------------|---------------------------------------|-------------------------------|-----------------------------------------|-------------------------|-------------------------------------------------------------------|
| <b>PRECEPT FUNDS</b> |                                                      |                                       |                               |                                         |                         |                                                                   |
| 1                    | Unity Bank Current A/c                               | £16,495.96                            | £7,010.47                     | £20,707.01                              | £50.00                  | £2,849.42                                                         |
| 2                    | Unity Bank Deposit A/c                               | £246,841.90                           |                               |                                         |                         | £246,841.90                                                       |
|                      | Lloyds Current A/c                                   | £168.72                               |                               | £5.00                                   | £5,882.46               | £6,046.18                                                         |
|                      | Lloyds Deposit A/c                                   | £325,660.17                           | £14.28                        |                                         |                         | £325,674.45                                                       |
| <b>S106 FUNDS</b>    |                                                      |                                       |                               |                                         |                         |                                                                   |
| 3                    | HSBC Current A/c                                     | £200.70                               |                               | £6.50                                   | £0.00                   | £194.20                                                           |
|                      | HSBC S106 Deposit A/c                                | £66,378.97                            | £9.85                         |                                         | -£5,882.46              | £60,506.36                                                        |
|                      | Lloyds 12 month fixed term deposit                   | £144,272.50                           |                               |                                         |                         | £144,272.50                                                       |
|                      | Nationwide Building Society 3 month fixed term saver | £688,862.23                           | £574.68                       |                                         |                         | £689,436.91                                                       |
| 6                    | Unity Bank Allotments Deposits A/c                   | £6,419.33                             |                               |                                         | -£50.00                 | £6,369.33                                                         |
| <b>Grand Total</b>   |                                                      | <b>£1,495,300.48</b>                  | <b>£7,609.28</b>              | <b>£20,718.51</b>                       | <b>£0.00</b>            | <b>£1,482,191.25</b>                                              |

| <b>Summary of expenditure in March 2020</b> |            |
|---------------------------------------------|------------|
| Precept expenditure                         | £23,680.14 |
| S106 expenditure                            | £8.10      |

**CHURCH CROOKHAM PARISH COUNCIL  
PRECEPT PAYMENTS MARCH 2020**

| Payee name                                      | Invoice date | Invoice reference | Transaction detail                                                  | Payment date | Net amount | VAT       | Total amount | Cheque number          |
|-------------------------------------------------|--------------|-------------------|---------------------------------------------------------------------|--------------|------------|-----------|--------------|------------------------|
|                                                 |              |                   | Employment costs                                                    |              | £7,183.37  | £0.00     | £7,183.37    |                        |
|                                                 |              |                   | Total expenses                                                      |              | £21.73     | £0.17     | £21.90       |                        |
| D Gardner                                       |              |                   | Damage deposit return PAID                                          | 10/03/2020   | £50.00     |           | £50.00       | MAR2010                |
| G Morris                                        |              |                   | Damage deposit return PAID                                          | 10/03/2020   | £50.00     |           | £50.00       | MAR2011                |
|                                                 |              |                   | Total damage deposit refunds                                        |              | £100.00    | £0.00     | £100.00      |                        |
| J Walsh                                         |              |                   | Payment refunded due to cancellation of party PAID                  | 17/03/2020   | £100.00    | £20.00    | £120.00      | MAR2012                |
|                                                 |              |                   | Total holding deposit refunds                                       |              | £100.00    | £20.00    | £120.00      |                        |
| C Croft                                         |              |                   | Deposit refund                                                      | 27/03/2020   | £50.00     |           | £50.00       | MAR2013                |
|                                                 |              |                   | Total allotment deposits refunds                                    |              | £50.00     | £0.00     | £50.00       |                        |
| <b>Direct debits &amp; Internet payments</b>    |              |                   |                                                                     |              |            |           |              |                        |
| Castle Water                                    |              |                   | Monthly payment on account - community centre                       | 13/03/2020   | £31.05     |           | £31.05       | DIRECT DEBIT MAR2014   |
| Grundon                                         | 29/02/2020   | 117730            | Waste collection February                                           | 20/03/2020   | £154.32    | £30.86    | £185.18      | DIRECT DEBIT MAR2015   |
| Initial Washroom Hygiene                        | 17/02/2020   | 33370808          | Monthly hygiene collection and supply of air fresheners             | 17/03/2020   | £30.31     | £6.06     | £36.37       | DIRECT DEBIT MAR2016   |
| Lloyds Bank Corporate Card                      |              |                   | Credit card monthly balance                                         | 16/03/2020   | £933.55    |           | £933.55      | DIRECT DEBIT LLOYDSMAR |
| Nomis Connections Ltd                           | 01/03/2020   | 54527             | Community centre telephones                                         | 20/03/2020   | £44.50     | £8.90     | £53.40       | DIRECT DEBIT MAR2017   |
| Plusnet                                         | 25/02/2020   | 3902108-022       | Crookham Park CCTV broadband                                        | 03/03/2020   | £43.50     | £8.70     | £52.20       | DIRECT DEBIT MAR2018   |
| Kahli Lewis Dance Co                            |              |                   | Grant awarded Full Council February 2020 037/20                     | 27/03/2020   | £521.00    |           | £521.00      | MAR2019                |
| Friends of Court Moor School                    |              |                   | Grant awarded Full Council February 2020 037/20                     | 27/03/2020   | £1,000.00  |           | £1,000.00    | MAR2020                |
| Royal British Legion Crookham & District Branch |              |                   | Grant awarded Full Council February 2020 037/20                     | 27/03/2020   | £350.00    |           | £350.00      | MAR2021                |
| AE Evans                                        | 11/03/2020   | 66845             | Parts for Azalea Park trim trail                                    | 27/03/2020   | £66.89     | £13.37    | £80.26       | MAR2022                |
| Disconsulting IT Ltd                            | 26/02/2020   | 16231             | IT support & back-up February                                       | 27/03/2020   | £232.99    | £46.60    | £279.59      | MAR2023                |
| Function Central                                | 28/02/2020   | 14040             | Deposit for The Big City Band for VE day event PAID                 | 10/03/2020   | £170.83    | £34.17    | £205.00      | MAR2024                |
| Gunns Contractors                               | 14/02/2020   | 310               | Various works                                                       | 27/03/2020   | £550.00    | £110.00   | £660.00      | MAR2025                |
| IAC Audit & Consultancy Ltd                     | 16/03/2020   | 924               | Annual DPO fee 2019/20                                              | 27/03/2020   | £71.25     | £14.25    | £85.50       | MAR2026                |
| JB Corrie & Co Ltd                              | 21/02/2020   | 11829             | Supply & install new fence panel at Peter Driver Sports Ground PAID | 27/03/2020   | £1,976.36  | £395.27   | £2,371.63    | MAR2027                |
| JFK Plumbing & Heating                          | 10/03/2020   | 12725             | Boiler service Peter Driver Sports Ground pavilion                  | 27/03/2020   | £120.00    | £24.00    | £144.00      | MAR2028                |
| JRB Enterprise Ltd                              | 19/02/2020   | 20919             | Dog waste bags PAID                                                 | 10/03/2020   | £247.50    | £49.50    | £297.00      | MAR2029                |
| KMC Cleaning Ltd                                | 29/02/2020   | 2062              | Pavilion cleaning February                                          | 27/03/2020   | £315.80    | £63.16    | £378.96      | MAR2030                |
|                                                 |              | 2063              | Litter clearance all sites February                                 |              | £195.00    | £39.00    | £234.00      |                        |
|                                                 |              | 2064              | Community centre cleaning & lock ups February                       |              | £1,049.31  | £209.86   | £1,259.17    |                        |
|                                                 |              |                   |                                                                     |              |            |           |              |                        |
| Kompan                                          | 13/03/2020   | 230701            | Replacement swing seat Jubilee LEAP                                 | 27/03/2020   | £152.00    | £30.40    | £182.40      | MAR2031                |
| Landform                                        | 29/02/2020   | 6428              | Grounds maintenance January                                         | 27/03/2020   | £3,290.73  | £658.15   | £3,948.88    | MAR2032                |
| Parish Online                                   | 12/03/2020   | 24AUG018          | Annual subscription 2020/21                                         | 27/03/2020   | £180.00    | £36.00    | £216.00      | MAR2033                |
| Premier Grounds & Garden Maintenance            | 26/02/2020   | 442               | Lengthsman works around parish PAID                                 | 10/03/2020   | £411.33    | £82.27    | £493.60      | MAR2034                |
| Rialtas Business Solutions Ltd                  | 24/03/2020   | 21305             | Annual Omega multi-user license                                     | 27/03/2020   | £823.00    | £164.60   | £987.60      | MAR2035                |
| See the Light                                   | 16/03/2020   | 13221667          | Crookham Pk CCTV broadband                                          | 27/03/2020   | £38.00     | £7.60     | £45.60       | MAR2036                |
| South East Water                                | 21/02/2020   | 10                | Water usage at allotments site PAID                                 | 10/03/2020   | £95.75     |           | £95.75       | MAR2037                |
| Sycamore Press Ltd                              | 10/03/2020   | 48909             | Newsletter printing                                                 | 27/03/2020   | £475.00    |           | £475.00      | MAR2038                |
|                                                 | 10/03/2020   | 48910             | A5 leaflet re VE Day event                                          |              | £230.00    |           | £230.00      |                        |
| Total Gas                                       | 06/03/2020   | 208425244/20      | Community centre gas usage February                                 | 27/03/2020   | £310.15    | £62.03    | £372.18      | 50830.00               |
|                                                 |              |                   | Payments in March 2020                                              |              | £21,565.22 | £2,114.92 | £23,680.14   | -                      |

**Payments from cash book 2**

|             |  |  |                             |  |  |  |       |          |
|-------------|--|--|-----------------------------|--|--|--|-------|----------|
| Lloyds Bank |  |  | Bank charges Jan / Feb 2020 |  |  |  | £0.00 | MAR20D01 |
|-------------|--|--|-----------------------------|--|--|--|-------|----------|

**Payments made in previous month after publication of Finance Report**

|              |            |             |                                                 |            |         |        |         |         |
|--------------|------------|-------------|-------------------------------------------------|------------|---------|--------|---------|---------|
| Castle Water | 06/02/2020 | 2476531     | Water usage Jan 2020 Peter Driver Sports Ground | 28/02/2020 | £113.50 | £13.85 | £127.35 | FEB2036 |
| Plusnet      | 25/01/2020 | 3902108-021 | Crookham Park CCTV broadband                    | 03/02/2020 | £43.50  | £8.70  | £52.20  | FEB2037 |

**Reconciliation to cash book:**

|                       |           |
|-----------------------|-----------|
| Cash book total:      | 23,560.14 |
| plus negative receipt | 120.00    |
| Payments list total:  | 23,680.14 |
| Difference:           | 0.00      |

Signed:  
Date:

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Date:

**CHURCH CROOKHAM PARISH COUNCIL**  
**Transfer summary - March 2020**

|                    | Transfer from                          | Cheque number     | Transfer to                 | Details                                                                                                            |
|--------------------|----------------------------------------|-------------------|-----------------------------|--------------------------------------------------------------------------------------------------------------------|
| <b>£ 50.00</b>     | Unity Trust Allotments deposit account | internet transfer | Unity Trust current account | To retain deposit for plot 5 (cashbook transfer month 11)                                                          |
| <b>£ 100.00</b>    | Unity Trust Allotments deposit account | internet transfer | Unity Trust current account | <ul style="list-style-type: none"> <li>• Plot 129 deposit returned</li> <li>• Plot 112 deposit retained</li> </ul> |
| <b>£ 6,000.00</b>  | Lloyds current account                 | internet transfer | Lloyds deposit account      | CCLA dividend                                                                                                      |
| <b>£ 30,000.00</b> | Unity Trust deposit account            | internet transfer | Unity Trust current account | to cover monthly payments                                                                                          |

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**CHURCH CROOKHAM PARISH COUNCIL  
CREDIT CARD PAYMENTS  
MARCH 2020**

| <u>Payee name</u>                | <u>Invoice date</u> | <u>Invoice reference</u> | <u>Transaction detail</u>                                                                                     | <u>Net amount</u> | <u>VAT</u>     | <u>Total amount</u> | <u>Cashbook reference</u> |
|----------------------------------|---------------------|--------------------------|---------------------------------------------------------------------------------------------------------------|-------------------|----------------|---------------------|---------------------------|
| Sportsequip.co.uk                | 21/02/2020          | 31134                    | Tennis net height guage & adjuster set                                                                        | £44.00            | £8.80          | <b>£52.80</b>       | <b>LloydsMar</b>          |
| Suregreen                        | 11/02/2020          | 19933                    | Porous paving for allotment site                                                                              | £437.08           | £87.42         | <b>£524.50</b>      |                           |
| Amazon                           | 14/02/2020          | various                  | various size cable ties                                                                                       | £75.17            | £15.10         | <b>£90.27</b>       |                           |
| Amazon                           | 20/02/2020          |                          | A3 laminator & puches                                                                                         | £48.09            | £9.62          | <b>£57.71</b>       |                           |
| Value Products Ltd               | 19/02/2020          | 13110228                 | Signage for community centre                                                                                  | £25.80            | £5.16          | <b>£30.96</b>       |                           |
| Tesco                            | 20/02/2020          |                          | Petrol for tennis court sweeper                                                                               | £8.52             | £1.61          | <b>£10.13</b>       |                           |
| TradePoint                       | 20/02/2020          |                          | Supplies for allotment toilet cabinet, shelves in cleaners cupboard, fuel tank 7 il for tennis court sweeper. | £122.28           | £24.46         | <b>£146.74</b>      |                           |
| Amazon                           | 20/02/2020          | 2020-6766                | A5 magnetic frame                                                                                             | £14.53            | £2.91          | <b>£17.44</b>       |                           |
| Lloyds Bank                      |                     |                          | monthly fee                                                                                                   | £3.00             |                | <b>£3.00</b>        |                           |
| <b>Payments in February 2020</b> |                     |                          |                                                                                                               | <b>£778.47</b>    | <b>£155.08</b> | <b>£933.55</b>      | -                         |

**PAYMENTS APPROVAL**

Signature 1:

Date:

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**CHURCH CROOKHAM PARISH COUNCIL**  
**S106 PAYMENTS MARCH 2020**

| <u>Payee name</u> | <u>Invoice date</u> | <u>Invoice reference</u> | <u>Transaction detail</u>           | <u>Payment date</u> | <u>Net amount</u> | <u>VAT</u>   | <u>Total amount</u> | <u>Cheque number</u> |
|-------------------|---------------------|--------------------------|-------------------------------------|---------------------|-------------------|--------------|---------------------|----------------------|
| HSBC              |                     |                          | Bank charges from 31 01 to 28 02 20 | 21/03/2020          | £8.10             |              | <b>£8.10</b>        | MARS2001             |
|                   |                     |                          | <b>Payments in March 2020</b>       |                     | <b>£8.10</b>      | <b>£0.00</b> | <b>£8.10</b>        | -                    |

**APPROVAL:**

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**CHURCH CROOKHAM PARISH COUNCIL**  
**S106 transfer summary - March 2020**

|  | Transfer from        |                   | Transfer to          | Details |
|--|----------------------|-------------------|----------------------|---------|
|  |                      | Cheque number     |                      |         |
|  | HSBC deposit account | internet transfer | HSBC current account |         |

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