

**CHURCH CROOKHAM PARISH COUNCIL  
FINANCE REPORT JANUARY 2021**

**Bank Accounts Summary as at 31st December 2020**

| CASH BOOK            | Financial Year ending 31/3/21                        | Closing balance per November statement | Income - Receipts in December | Expenditure - Payments made in December | Inter account transfers | Closing balance per December statement (cash at bank and in hand) |
|----------------------|------------------------------------------------------|----------------------------------------|-------------------------------|-----------------------------------------|-------------------------|-------------------------------------------------------------------|
| <b>PRECEPT FUNDS</b> |                                                      |                                        |                               |                                         |                         |                                                                   |
| 1                    | Unity Bank Current A/c                               | £18,271.11                             | £7,593.87                     | £32,918.11                              | £28,242.80              | £21,189.67                                                        |
| 2                    | Unity Bank Deposit A/c                               | £496,008.70                            |                               |                                         | -£28,242.80             | £467,765.90                                                       |
|                      | Lloyds Current A/c                                   | £436,972.18                            |                               | £7.00                                   | -£436,941.00            | £24.18                                                            |
|                      | Lloyds Deposit A/c                                   | £331,762.35                            | £2.73                         |                                         | -£30.00                 | £331,735.08                                                       |
| <b>S106 FUNDS</b>    |                                                      |                                        |                               |                                         |                         |                                                                   |
| 3                    | HSBC Current A/c                                     | £133.30                                |                               | £7.30                                   |                         | £126.00                                                           |
|                      | HSBC S106 Deposit A/c                                | £60,542.33                             | £0.51                         |                                         |                         | £60,542.84                                                        |
|                      | Lloyds 12 month fixed term deposit                   | £145,791.51                            |                               |                                         |                         | £145,791.51                                                       |
|                      | Lloyds 95-day saver                                  | £0.00                                  |                               |                                         | £436,971.00             | £436,971.00                                                       |
|                      | Nationwide Building Society 3 month fixed term saver | £692,025.09                            | £235.10                       |                                         |                         | £692,260.19                                                       |
| 6                    | Unity Bank Allotments Deposits A/c                   | £6,456.51                              | £50.00                        |                                         |                         | £6,506.51                                                         |
|                      | <b>Total</b>                                         | <b>£2,187,963.08</b>                   | <b>£7,882.21</b>              | <b>£32,932.41</b>                       | <b>£0.00</b>            | <b>£2,162,912.88</b>                                              |

| <b>Summary of expenditure in January 2021</b> |            |
|-----------------------------------------------|------------|
| Precept expenditure                           | £22,205.41 |
| S106 expenditure                              | £6.50      |

**CHURCH CROOKHAM PARISH COUNCIL  
REVENUE PAYMENTS JANUARY 2021**

| Payee name                          | Invoice date | Invoice reference | Transaction detail                                                     | Asset | Contract? | Payment date | Net amount | VAT       | Total amount | Cheque number            |
|-------------------------------------|--------------|-------------------|------------------------------------------------------------------------|-------|-----------|--------------|------------|-----------|--------------|--------------------------|
|                                     |              |                   | Employment costs                                                       |       |           |              | £7,651.07  | £0.00     | £7,651.07    |                          |
|                                     |              |                   | Total expenses                                                         |       |           |              | £40.15     | £8.04     | £48.19       |                          |
| Refunds                             |              |                   |                                                                        |       |           |              |            |           |              |                          |
|                                     |              |                   | Total refunds                                                          |       |           |              | £120.00    | £24.00    | £144.00      |                          |
| Direct debits & Internet payments   |              |                   |                                                                        |       |           |              |            |           |              |                          |
| Castle Water                        |              |                   | Monthly payment on account - community centre                          |       |           | 08/01/2021   | £27.58     |           | £27.58       | DIRECT DEBIT JAN2110     |
| Grundon                             | 31/12/2020   | 310361            | Waste collection - December                                            |       | Y         | 20/01/2021   | £330.23    | £66.05    | £396.28      | DIRECT DEBIT JAN2111     |
| Initial Washroom Hygiene            | 17/12/2020   | 33714928          | Monthly hygiene collection and supply of air fresheners                |       | Y         | 18/01/2021   | £30.31     | £6.06     | £36.37       | DIRECT DEBIT JAN2112     |
| Lloyds Bank Corporate Card          |              |                   | Credit card monthly balance                                            |       |           | 18/01/2021   | £3.00      | £0.00     | £3.00        | DIRECT DEBIT LLOYDSJAN21 |
| Ridgewall t/a Nomis Connections Ltd | 01/01/2021   | 60408             | Community centre telephones                                            |       | Y         | 20/01/2021   | £32.15     | £6.43     | £38.58       | DIRECT DEBIT JAN2113     |
| Plusnet                             | 25/12/2020   | 3902108-032       | Crookham Park CCTV broadband                                           |       | Y         | 06/01/2021   | £43.50     | £8.70     | £52.20       | DIRECT DEBIT JAN2114     |
| Total Gas                           | 11/01/2021   | 228898114/21      | Gas usage at Peter Driver Sports Pavilion December                     |       | y         | 31/01/2021   | £71.62     | £3.59     | £75.21       | DIRECT DEBIT JAN2115     |
| Captive8media                       | 09/11/2020   | 12285             | War Memorial centenary film<br>PART PAID £1000 paid 05/01/2021 JAN2116 |       |           | 28/01/2021   | £1,150.00  | £230.00   | £1,380.00    | JAN2116<br>JAN2117       |
| CIA Fire & Security                 | 04/01/2021   | 224832            | LTA Access Control Service Contract and support                        |       | Y         | 28/01/2021   | £630.00    | £126.00   | £756.00      | JAN2118                  |
| Code 9 Security                     | 14/12/2020   | 20221             | Scheduled security patrols                                             |       | Y         | 28/01/82021  | £66.67     | £13.33    | £80.00       | JAN2119<br><br>£320.00   |
|                                     | 21/12/2020   | 20229             |                                                                        |       |           |              | £66.67     | £13.33    | £80.00       |                          |
|                                     | 29/12/2020   | 20234             |                                                                        |       |           |              | £66.67     | £13.33    | £80.00       |                          |
|                                     | 04/01/2021   | 20241             |                                                                        |       |           |              | £66.67     | £13.33    | £80.00       |                          |
| Disconsulting IT Ltd                | 30/12/2020   | 18137             | IT support & backup December                                           |       | Y         | 28/01/2021   | £232.99    | £46.60    | £279.59      | JAN2120                  |
|                                     | 07/01/2021   | 18250             | Repairs to clerk's laptop                                              |       |           |              | £84.99     | £17.00    | £101.99      | £381.58                  |
| IAC Ltd                             | 08/01/2021   | 1083              | Interim internal audit                                                 |       |           | 28/01/2021   | £346.75    | £69.35    | £416.10      | JAN2121                  |
| JFK Plumbing & Heating Ltd          | 22/12/2020   | 13138             | Community centre air con annual service                                |       |           | 28/01/2021   | £100.00    | £20.00    | £120.00      | JAN2122                  |
| KMC Cleaning Ltd                    | 31/12/2020   | 2204              | Peter Driver pavilion cleaning - December                              |       |           | 28/01/2021   | £121.80    | £24.36    | £146.16      | JAN2123<br><br>£2,221.02 |
|                                     |              | 2205              | Litter picking - all sites December                                    |       |           |              | £712.00    | £142.40   | £854.40      |                          |
|                                     |              | 2206              | Community centre cleaning December                                     |       |           |              | £1,017.05  | £203.41   | £1,220.46    |                          |
| Landform                            | 30/12/2020   | 6987              | Grounds maintenance December                                           |       | Y         | 28/01/2021   | £4,245.18  | £849.04   | £5,094.22    | JAN2124                  |
| LTA Hampshire & IoW                 | 01/10/2020   |                   | LTA membership                                                         |       | Y         | 28/01/2021   | £120.00    | £0.00     | £120.00      | JAN2125                  |
| Npower                              | 18/12/2020   | LGWJ87KU          | Peter Driver Sports Ground electricity Oct & Nov 2020                  |       |           | 28/01/2020   | £188.80    | £9.44     | £198.24      | JAN2126                  |
| Npower                              | 18/12/2020   | LGWJ87W8          | Allotment site electricity Oct & Nov 2020                              |       |           | 28/01/2021   | £210.51    | £10.53    | £221.04      | JAN2127                  |
| Npower                              | 18/12/2020   | LGWJ87W9          | Community centre electricity Oct & Nov 2020                            |       |           | 28/01/2021   | £291.44    | £14.57    | £306.01      | JAN2128                  |
| Npower                              | 13/01/2021   | LGWKCFWW          | Crookham Park CCTV electricity Oct 2020                                |       |           | 28/01/2021   | £16.89     | £3.38     | £20.27       | JAN2129<br><br>£60.60    |
| Npower                              | 13/01/2021   | LGWKCFW2          | Crookham Park CCTV electricity Nov 2020                                |       |           | 28/01/2021   | £16.54     | £3.31     | £19.85       |                          |
| Npower                              | 13/01/2021   | LGWKCFWW          | Crookham Park CCTV electricity Oct 2022                                |       |           | 28/01/2021   | £17.07     | £3.41     | £20.48       |                          |
| Orange Pixel                        | 12/01/2021   | 7255              | Planning plug in for new website                                       |       |           | 28/01/2021   | £400.00    | £80.00    | £480.00      | JAN2130                  |
| Richard Thorpe Fire Safety Services | 20/11/2020   | 31601             | Fire extinguisher annual service - Peter Driver pavilion               |       |           | 28/01/2021   | £43.60     | £8.72     | £52.32       | JAN2131                  |
| See the Light                       | 15/01/2021   | 14453841          | Crookham Park CCTV broadband                                           |       | Y         | 28/01/2021   | £38.00     | £7.60     | £45.60       | JAN2132                  |
| See the Light                       | 15/01/2021   | 14453715          | Community centre broadband                                             |       | Y         |              | £33.83     | £6.77     | £40.60       | £86.20                   |
| Sharp Business Systems Ltd          | 11/01/2021   | 8071021196        | Parish office printing Oct - Dec 2020                                  |       |           | 28/01/2021   | £47.65     | £9.53     | £57.18       | JAN2133                  |
| Simone Surveys                      | 05/01/2021   | 7450              | SLR deployment Dec/Jan                                                 |       | Y         | 28/01/2021   | £200.00    | £40.00    | £240.00      | JAN2134                  |
| SN Electrical                       | 21/12/2020   | 3161              | Repairs to lighting Peter Driver pavilion                              |       |           | 28/01/2021   | £370.00    | £74.00    | £444.00      | JAN2135                  |
| Southern Security Services Ltd      | 18/01/2021   | 75426             | Replacement battery for alarm at community centre                      |       |           | 28/01/2021   | £20.00     | £4.00     | £24.00       | JAN2136                  |
| Total Gas                           | 08/12/2020   | 226253648/20      | Gas usage at community centre November                                 |       | Y         | 28/01/2021   | £283.45    | £56.69    | £340.14      | JAN2137                  |
| Total Gas                           | 11/01/2021   | 228898830/21      | Gas usage at community centre December                                 |       |           | 28/01/2021   | 345.24     | £69.04    | £414.28      | JAN2138                  |
|                                     |              |                   | Payments in January 2021                                               |       |           |              | £19,900.07 | £2,305.34 | £22,205.41   |                          |

**Payments from cash book 2**

|             |  |  |                             |  |  |            |       |  |              |          |
|-------------|--|--|-----------------------------|--|--|------------|-------|--|--------------|----------|
| Lloyds Bank |  |  | Bank charges Nov / Dec 2020 |  |  | 18/01/2021 | £8.70 |  | <b>£8.70</b> | JAND2101 |
|-------------|--|--|-----------------------------|--|--|------------|-------|--|--------------|----------|

**Reconciliation to cash book:**

**Payments list total:**

22,205.41

**Cash book total:**

22,061.41

**Difference:**

144.00

5-a-side pitch hire refund due to lockdown - posted through sales ledger

Signed:

Date:

Date:

CREDIT CARD PURCHASES  
DECEMBER 2020

| Date       |             |                         | Net    | VAT    | Total  | Cashbook    |
|------------|-------------|-------------------------|--------|--------|--------|-------------|
| Ordered    | Title       | Description             | Amount | Amount | Amount | ref:        |
| 04/01/2021 | Lloyds Bank | Monthly credit card fee | £ 3.00 | £ -    | £ 3.00 | LloydsJan21 |
|            |             |                         | £ 3.00 | £ -    | £ 3.00 |             |

**CHURCH CROOKHAM PARISH COUNCIL**  
**Transfer summary - January 2021**

|  | Transfer from                          | Cheque number     | Transfer to                 | Details |
|--|----------------------------------------|-------------------|-----------------------------|---------|
|  | Unity Trust Allotments deposit account | internet transfer | Unity Trust current account |         |
|  | Lloyds deposit account                 | internet transfer | Lloyds current account      |         |
|  | Unity Trust deposit account            | internet transfer | Unity Trust current account |         |

APPROVED

Signature 1:

\_\_\_\_\_

Date:

\_\_\_\_\_

Signature 2:

\_\_\_\_\_

Date:

\_\_\_\_\_

**CHURCH CROOKHAM PARISH COUNCIL**  
**S106 PAYMENTS JANUARY 2020**

| <u>Payee name</u> | <u>Invoice date</u> | <u>Invoice reference</u> | <u>Transaction detail</u>           | <u>Payment date</u> | <u>Net amount</u> | <u>VAT</u>   | <u>Total amount</u> | <u>Cheque number</u> |
|-------------------|---------------------|--------------------------|-------------------------------------|---------------------|-------------------|--------------|---------------------|----------------------|
| HSBC              |                     |                          | Bank charges from 30 11 to 30 12 20 | 21/01/2021          | £6.50             |              | <b>£6.50</b>        | JANS2101             |
|                   |                     |                          | <b>Payments in January 2021</b>     |                     | <b>£6.50</b>      | <b>£0.00</b> | <b>£6.50</b>        | -                    |

**APPROVAL:**

SIGNED:

SIGNED:

DATE:

DATE:

Approved Full Council  
25th January 2021

**CHURCH CROOKHAM PARISH COUNCIL**  
**Transfer summary - January 2021**

|  | Transfer from        |                   | Transfer to          | Details                                             |
|--|----------------------|-------------------|----------------------|-----------------------------------------------------|
|  |                      | Cheque number     |                      |                                                     |
|  | HSBC deposit account | internet transfer | HSBC deposit account | To transfer to Lloyds Bank to put on 95-day deposit |

APPROVED

Signature 1:

\_\_\_\_\_

Date:

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Signature 2:

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Date:

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