

CHURCH CROOKHAM PARISH COUNCIL

Full Council Meeting

Init:_____

Minutes of the Meeting of the Church Crookham Parish Council

Date and Time: Monday 28th March 2022 at 8pm

Place: Acorn Hall, Church Crookham Community Centre

Present:

Councillors: Richard Martin (RM) Chair, Gareth Saunders (GSa), Bruce Bulgin (BB), Helen Butler (HB), John Ford (JF), Cristina Harris (CH), Michael Thorne (MT).

Also: Claire Inglis (Clerk)

HCC Cllr Stephen Parker

There were 2 members of the public present

Meeting commenced at 8pm

22/046	Apologies for absence Apologies had been received from Cllrs Jones, Moss & Burford
22/047	To approve minutes of previous meetings To receive and approve as a correct record the minutes of the Full Council Meeting 28th February 2022 It was resolved to approve the minutes as a true record of the meeting Proposed RM; seconded GSa; 5 in favour, 2 abstentions. To receive the minutes and accept recommendations of the following committee meetings and to return to committees any issues for reconsideration: Planning Committee Meetings -28th February & 14th March 2022 It was resolved to approve the minutes as a true record of the meeting Proposed HB; seconded BB; all in favour.
22/048	Dispensations To receive any written requests for disclosable pecuniary interest dispensations from members None received
22/049	Declaration of interest relating to any item on the agenda Cllr Ford in relation to agenda item 22/052
22/050	Chairman's Announcements To confirm that election notices dated 28th March have been placed on the Church Crookham parish noticeboards as required.

CHURCH CROOKHAM PARISH COUNCIL

Full Council Meeting

Init:_____

22/051	Public session This is an opportunity for members of the public to bring matters relating to items on the agenda to the attention of the committee. In addition to County Councillor Parker's report, he also reported that roadworks are expected on Beacon Hill Road to complete the new entrance to the industrial units located on the site adjacent to the Aldi and Home Bargains, expected to last up to 3 weeks but is likely to take less time. Cllr BB raised concerns over the condition of roads especially dangerous to cyclists. Cllr Parker has asked officers to ensure that remediation work is carried out quickly especially in his area of coverage. Resident raised concern over apparent damage to SANG due to pipeline project seeking assurances that the SANG will be returned to the same condition. CCPC confirmed that at all site meeting held with the pipeline team these assurances have been given and there will be oversight by SANG management and CCPC to ensure this takes place. There is to be a 5-year aftercare period by the pipeline team.
22/052	Grant applications To receive and consider approval of grant applications £1,900 of current year budget remaining unallocated (Annual budget £20k topped up by receipt of £9.5k HDC grant) Applications submitted total £2,478 in order received 1) Hart Players £750 grant application 2) Rushmoor Healthy Living £1,728 grant application Following review of both applications and questions responded to - It was resolved to award grant of £750 to Hart Players to purchase of sound and lighting equipment It was resolved to award grant of £1,150 to Rushmoor Healthy Living to enable setting up of heart rehab classes at Church Crookham Community Centre and to submit a further application in six months reporting on the number of Church Crookham residents benefitting from the sessions. Proposed RM, Seconded GSa, 6 in favour, 1 abstention.
22/053	Crookham Park update To receive an update on progress of site issues and agree any actions CCPC requested invite to a meeting arranged between HDC planning dept. (PD), HDC Landscape Architect (LA) and Taylor Wimpey (TW) to ensure that all parties to the S106 agreement continue to be part of conversation. PD had a meeting clash and were unable to attend. Meeting was held on 24th March via TEAMS with TW, LA, Cllrs RM, GSa & DM in attendance as well as Clerk. TW had provided levels report for LA to analyse and give indication as to the feasibility of the location for installation of a LEAP. Initial scope of meeting TW wanted to ensure that information provided was sufficient for LA to provide further comment to enable planning application 21/00729/AMCON to be determined. <u>LA comments:</u> Inarguably sloping site – photos shown to depict the scale of slope to SE side Would take lot of earth movement to achieve a suitable site for installation of LEAP 500 – 600mm uplift on SE side

CHURCH CROOKHAM PARISH COUNCIL

Full Council Meeting

Init:_____

	Path from footpath would sit in a channel Cost implications would be incurred Whilst not beyond resolution to level is it the way forward Anything is possible but would voice concern of how it would look over function Would involve retaining structures rather than an open flat play area and railings for accessibility This would have implications for accessibility to all Overly complicating installation of a LEAP His concern is does location suit purpose vs homeowner concerns Does not believe the location meets the standard for a “good accessible play space” <u>CCPC comments:</u> Examples of sloping sites at Jubilee play park and Ewshot play park locally cited Not hearing that it would be impossible to install LEAP within the proximity of the original location earmarked in 2011 Disappointed that the PD could not attend the meeting causing further delay since the last meeting held in November 2021 Therefore not able to obtain an indication of whether the LEAP element of the application – Would be declined Approved with conditions of approval to cut and fill Approval of trim trail element further delayed <u>LA comments:</u> Would need to confirm whether “use of conditions” re cut and fill are proper use of conditions TW comments: As established that LA has enough information to provide his additional comments suggest that the planning application be allowed to e determined with no indication at this stage of that outcome. This would then enable the separation of the trim trail from the application to facilitate that being resolved. <u>CCPC comments:</u> Disagree with allowing planning application to “run its course” as Essential to have a meeting with planning ASAP To include meet with key stakeholders at Hart S106 agreement to understand implications if planning to Refuse LEAP at this location. TW need to request separating trim trail so that this issue can be resolved With holiday commitments and purdah for Hart and CCPC election period threatening decision making important to have meeting urgently. Concerns about lack of progress on other site issues. <u>TW comments:</u> Any timelines given will be honoured Huge effort behind the scenes to resolve all the adoption issues Meeting on site to discuss drainage/ swales and ditches in w/c 28th March Progress is being made on some of the S102 and S104 Drains and sewer Highways are keen to progress adoptions as soon as drains and sewer system enables. Received meeting invitation for April 7th from TW on day after meeting. Clerk to confirm attendance.
--	---

CHURCH CROOKHAM PARISH COUNCIL

Full Council Meeting

Init:_____

22/054	Southampton to London Pipeline Project To receive an update on the local pipeline project Facilities Officer has established that the laying of pipeline on the access road to the allotment site met with a delay when a gas mains pipe was unearthed requiring pipe to be reconfigured to work around it. This has caused an approx. 1–2-week delay. The team confirm that they aim to complete this section by 1st April enabling the access road to be reopened. Still await confirmation of the exact line for the new pipeline across Peter Driver as the personnel required the exact route did not attend the last site meeting. This is being chased actively so that the impact on the size of the football pitches for the upcoming season can be determined. Potential to invite youth teams on smaller pitches in the early part of the season.
22/055	Allotment Inspection report and site updates To receive the March 2022 allotment inspection report and approve recommended actions The allotment inspection report and additional information report for plots inspected by our Facilities officer on 17th March 2022 were reviewed. Comparison photos from last inspection in October are provided as well as the recommendation for approval. A covering letter to be issued with the annual invoice was also reviewed which confirms the price increase to be implemented from 1st April 2023 and also the inspection process so give tenants a chance to reconsider their desire to continue with their allotment tenancy. It was resolved to approve the recommendations of the allotment inspection report and covering letter to include retention of deposits to cover cost of rotovating plots prior to new tenancies. Proposed RM, Seconded MT, all in favour.
22/056	Key Meeting Dates To agree the dates for key meetings following the election process Parish Councillors all retire together on the fourth day after election day, and newly elected Councillors come into office on the same day. (Unless it is a bank holiday, this would be the Monday following election day). The Annual meeting of the Parish Council will be held on or with in fourteen calendar days after the day on which the councillors elected take office. Even if the election is uncontested, the annual meeting cannot be held before this date (the day which the Councillors take office). If there are vacancies still to be filled following the election, provided that there is a quorum, the Parish Council has 35 days to co-opt, beginning with the day on which the election was to have been held. On that basis the Annual meeting is proposed for Monday May 23rd which would be the 14th day, which also retains the monthly meeting as per the usual schedule. Annual Parish Meeting (inviting parishioners) is suggested for Wednesday May 25th introducing the newly formed council and with councillors allocated to the committees. Therefore, ALL residents standing for election should make note of the dates of these key meetings in order to attend. Meeting dates were agreed.

CHURCH CROOKHAM PARISH COUNCIL

Full Council Meeting

Init:_____

22/057	Bank Mandates To update Nationwide mandate to reflect councillor changes and approve opening of a new payroll bank account It was resolved to confirm removal of Cllr Martin from the Nationwide bank account and to approve opening of a payroll bank account with Unity Trust and to transfer annual payroll budget from which to pay the monthly salaries of staff. Proposed RM, Seconded BB, all in favour.
22/058	Debtors List To approve debtors write-off Following review of the debtors It was resolved to write-off 2 debtors at value £6 and £180 due to non-recovery. Proposed RM, Seconded CH, all in favour.
22/059	Ear Marked Reserves at year end To confirm Ear Marked Reserves as per year end actuals Following analysis of year-end position, the anticipated surplus of income vs expenditure compared to budget will be approx. £57.5k mainly due to facility income exceeding budget by £45k as set low because of ongoing uncertainty of Covid impact on centre opening, both football and community centre back up to pre-Covid usage with corresponding incomes. Expenditure under budget particularly in admin costs and expenditure on Peter Driver premises Large variance in projects & EMR movements due to athletics track funds and corresponding expenditure. Full council agreed in January to move any surplus income as follows: Increase general reserves to £115,170 - £5,553 £15k to Azalea Park CCTV project £ 2.5k to new EMR Environmental Impact assessment £5k to new EMR Peter Driver Information Board Surplus to EMR tree works. Due to the size of the surplus, it is recommended that £15k should be added to EMR Tree works and the remainder should be added to the EMR Peter Driver Improvements. It was resolved to approve the recommendations as above Proposed RM, Seconded GSa, all in favour.
22/060	Asset register To confirm total assets as at year end It was resolved to approve the asset register value of assets to be included on the Annual Governance and Accountability Return of £3,791, 325.91 Proposed RM, Seconded BB, all in favour.

CHURCH CROOKHAM PARISH COUNCIL

Full Council Meeting

Init:_____

22/061	Quotes To receive and approve quotes for works required It was resolved to approve the following quotes: Agreed by email combined Fence and Hedge option (Fence element £2380) Fence to car park profile of pre school fence And noted under delegated authority Repairs to urinals at Peter Driver £173 Replacement radiator in meeting room due to corrosion of original radiator £402 Fire training £110 Proposed RM, Seconded JF, all in favour.
22/062	To approve payment of accounts for March 2022 It was resolved to approve the payments for March 2022 Proposed RM, seconded GSA; all in favour.
22/063	Clerks Report To receive Clerks report and approve any actions arising Tree surveys underway Have been completed for Chesilton/Peter Driver and Azalea/Lynwood. Comment received from consultant "It is clear to see that the Parish has put significant efforts into managing the tree population since the last survey. The outcome is that there are little works or the works that are identified are of a lower priority. " Surveys on Crookham Park commencing w/c 28th March Tree planting initiative taking place over weekend of 26th and 27th March thanks to the huge efforts of the Lions. Speedwatch Communications have been busy between PC Maria Joliffe (Police co-ordinator) and volunteers of Speedwatch. It became clear that some volunteers were from Crookham Village as well as Church Crookham. Church Crookham had already purchased equipment yet unused due to delay to initiative because of the pandemic. Crookham Village group seeking to formulate an agreement to share equipment and agree a charge rate if appropriate. It was resolved to formally create a combined Crookham Speedwatch group to share personnel and equipment resource at all approved Crookham road locations with equal precedence for the furtherance of shared community values. Proposed RM, Seconded JF, all in favour. Litter Pickers Following the successful advertising of litter pickers available for adoption 20 pickers have been given away. All litter pickers will now be given away with a hi vis jacket to encourage litter picking safely and in the next newsletter letting adopters know they can also collect a jacket. We are looking to order logo'd hi vis under delegated authority and each litter picker will be issued with tips on how to litter pick safely.

CHURCH CROOKHAM PARISH COUNCIL

Full Council Meeting

Init:_____

	Pre-school tap for access to drinking water Pre-school use of sink in Acorn Hall have established is used for various washing up activities but also to provide drinking water for children. Thus, investigating a means to install a separate cold water drinking water tap under delegated authority. Community Champions Clerk asked for support to recognise people in the community who look after their community in some way. It was agreed to set up a means of recognising residents. Community Centre hirers at weekend Overstayed their hire period until very late delaying cleaners and residents complained about noise as well as the centre requiring a deep clean. Deposit was retained.
22/064	To receive monthly safety reports Reports were received
22/065	External Bodies Committee reports To report on external bodies committee meetings attended and recommend any action required by the Parish Council Cllr DM shared the Alms Houses report Clerk provided NALC Policy register for information purposes which explains their position on a number of policies
22/066	Next meeting To agree next meeting dates and venue April meetings to be held Planning 11th April 7.30pm Planning 25th April 7.30pm followed by Full Council 25th April no earlier than 7.45pm Annual Meeting 23rd May to include Planning matters commencing 7.30pm Annual Parish Meeting 25th May from 7.15pm

The meeting closed at 9.09pm

Signed:

Date: